

# Leadership for New Managers

## Two-day workshop

*Transiting from an individual contributor to a people manager*



### Who should attend?

Supervisors, newly promoted Managers, Team Leaders and other individuals within organisations.

### Objectives and benefits of attending

The Leadership for New Managers course focuses on the development and enhancement of individual knowledge, skills and abilities in the areas of leading more effectively. This course focuses on practical application that blends theory and practice for leading and building team performance to support performance outcomes.

In this 2-day workshop, the speaker will help newly appointed, or about to be appointed, into team leadership or managers positions and make that transition from an individual contributor to a people manager by identifying and refining their personal leadership styles so as to lead more effectively and develop effective relationships.

Participants will gain confidence and a new perspective as they learn how to lead and manage others.

This intensive two-day workshop will enable participants to:

- Gain awareness of leadership and the evolving roles of a leader
- Appreciate the difference between fixed and growth mindset and how this applies to the workplace
- Understanding self and others
- Gain awareness of your preferred leadership style as well as their strengths and weaknesses
- Learn how to influence others through situational leadership
- Use effective coaching techniques to maximize your team's performance
- Improve communication to effectively set expectations for yourself and your direct reports
- Develop skills and techniques in the key areas of leadership, interpersonal skills, team-building and decision-making

## Workshop agenda

### Fundamentals of Leadership

- Introduction to leadership
- Evolving roles of a leader
- Fixed versus growth mindset
- Transiting from individual contributor to people manager
- Situational leadership techniques

### Effective Communication

- Becoming a self-aware leader
- Learn how to build effective and assertive communication with the team
- Managing difficult conversations

### Coaching

- Learn how to coach and give feedback for performance
- Motivating others
- Art of delegation

### Building Higher Performing Teams

- Harnessing power of teams
- Managing diversity in your teams
- Building team relationships and creating value
- Taking your team from good to great

## About the workshop leader



**Jerome Song** brings to the workshop many years of management experience in various industries. Jerome has lived and worked in Thailand, China and Japan. Presently, Jerome is a full-time facilitator within PwC's Academy in Singapore. He was previously heading the regional finance team of a marketing communications group in Singapore.

With a great passion for education, Jerome has conducted training for participants in finance, business management, leadership and communications skills both in Singapore and internationally. Jerome is the curriculum developer and master trainer for a managers coaching program for a major public transportation company in Singapore.

Jerome's international corporate experience helps him connect to the challenges faced by both individuals and teams and he is able to bring relevant knowledge and practical experience to the training sessions.

### What past participants say

"I would highly recommend this course to any new manager or leader! The training provided us with practical skills and techniques that will help us tremendously in our new roles as a manager"

"This course was extremely fun and interesting. It was also packed with useful and practical information which I can start applying on a daily basis with my team"

"Jerome is clear, engaging and approachable trainer. He kept the sessions lively for our in-house 2 day program. Some participants wish it was 4 days duration instead! We appreciated him for taking the time to address our concerns and also the sharing of real-world examples"

## Methodology

Our teaching approach is highly interactive resulting in a more memorable and enjoyable learning experience. Learning is achieved via real life examples, which reinforces the theory, and topic-related videos. This will be an interactive and hands-on workshop where there will be scenario based activities and group discussions, quizzes, role play and games. Participants will receive a certificate of attendance at the end of the workshop.

### Registration fee

(includes 7% GST)

#### Early bird

PwC Clients & Alumni: S\$900

Public: S\$980

#### Normal rate

PwC Clients & Alumni: S\$980

Public: S\$1,100

## How to register

Please fill in the registration form attached below and send it to [academy.sg@sg.pwc.com](mailto:academy.sg@sg.pwc.com).

For further queries, please contact Ms. Jaslyn at (65) 9623 4123.

A complete calendar of training courses can also be found on our website [www.pwc.com/sg/academy](http://www.pwc.com/sg/academy).

# Registration Form

## Leadership for New Managers

Rates (incl. 7% GST)	PwC Clients & Alumni	Public
Early Bird rates*	S\$900	S\$980
Normal rates	S\$980	S\$1,100

10% group discounts for 2 participants & above

\*Early Bird rates: To qualify for early bird registration, **registration fees must be received 30 days before the workshop date**. Registration fees are based on date of payment receipt, not the date of receipt of registration form.

Please register the following person/s for the workshop on:

☐ **5 – 6 June 2018, 9 am – 5 pm**      ☐ **15 – 16 October 2018, 9 am – 5 pm**

1. Name: Mr/Ms/Mdm ..... Designation: .....

Email: ..... Contact No: .....

2. Name: Mr/Ms/Mdm ..... Designation: .....

Email: ..... Contact No: .....

### Contact Person

Name: Mr/Ms/Mdm ..... Designation: .....

Company: ..... Address: .....

Email: ..... Contact No.: ..... Fax: .....

Enclosed is cheque for S\$..... (Cheque no. ....) made payable to "PricewaterhouseCoopers Risk Services Pte. Ltd". Please indicate the course code "LNMGR" at the back of your cheque (if applicable) for easy reference.

### Registration and Payment

Registrations will only be confirmed upon receipt of payment and registration form. Please email the scanned copy of your registration form to [academy.sg@sg.pwc.com](mailto:academy.sg@sg.pwc.com) and/or mail the registration form and payment to **7 Straits View, Marina One, East Tower, Level 9 Mail Centre, Singapore 018936 (Attn: Jaslyn LG Lau, PwC's Academy)**

For registration and enquiries, please call Ms Jaslyn at (65) 9623 4123 or email us at [academy.sg@sg.pwc.com](mailto:academy.sg@sg.pwc.com).

### In-Company Training

This workshop can be presented on-site at your organisations an in-house programme. For more information and enquiries, please contact Tony Moore at (65) 9637 5489 or email at [anthony.moore@sg.pwc.com](mailto:anthony.moore@sg.pwc.com).

### Note:

- Fees includes 7% GST, refreshment, lunch and seminar kit.
- The seminar will be conducted at a dedicated training room at our office in MarinaOne or at a venue located near an MRT.
- Certificate of Attendance will be awarded on successful completion of the workshop.

### Cancellation policy:

Full payment must be made prior to the seminar.

Registered participants will be liable for the full fee even in the event of non-attendance.

Upon receipt of registration, any request for cancellation or a replacement must be confirmed in writing at least

**(7) working days** before the seminar and subject to PwC's Academy's approval.

A 10% administrative fee will be imposed for any cancellation or deferment received less than **(5) working days** before the seminar.

PwC reserves the right to amend, postpone or cancel the seminar due to unforeseen circumstances.