

PwC's corporate governance, risk management, compliance (GRC) and internal audit training programme



Message from Risk Assurance Partner, PwC Singapore



Build up your organisation's ability to manage uncertainties

Today's business world is competitive, unpredictable, yet more regulated and scrutinised than before. It is fraught with risks and uncertainties that may impact your organisation's reputation, financial and operational objectives.

It is imperative to have in place a comprehensive and effective governance framework to safeguard your organisation against uncertainties – to actively identify, measure, prioritise, respond, and monitor the risks that threaten its critical objectives and projects, and day-to-day operating practices.

Corporate governance is more than just a framework. corporate governance covers an array of domains, namely risk management, control management, compliance and internal audit. Each domain will ensure that the organisation operates and pursues opportunities in a sustainable and accountable manner.

We are proud to bring PwC's corporate governance, risk management, compliance (GRC) and internal audit training programme to you. We advocate a performance-focused and integrated approach to set up your organisation's corporate governance framework, and to manage risks and controls across the organisation and operations.

Through this programme, we aim to share with you our experience in GRC and internal audit, in order to support you to design, implement and maintain an effective corporate governance framework to meet the uncertainties of the business world.

Alywin Teh Partner, Risk Assurance PwC Singapore

Benefits of PwC's corporate governance, risk management, compliance (GRC) and internal audit training programme

Improved performance and profitability

Integrated management and comprehensive view of risk, controls, compliance requirements, and internal audit programme in the organisation

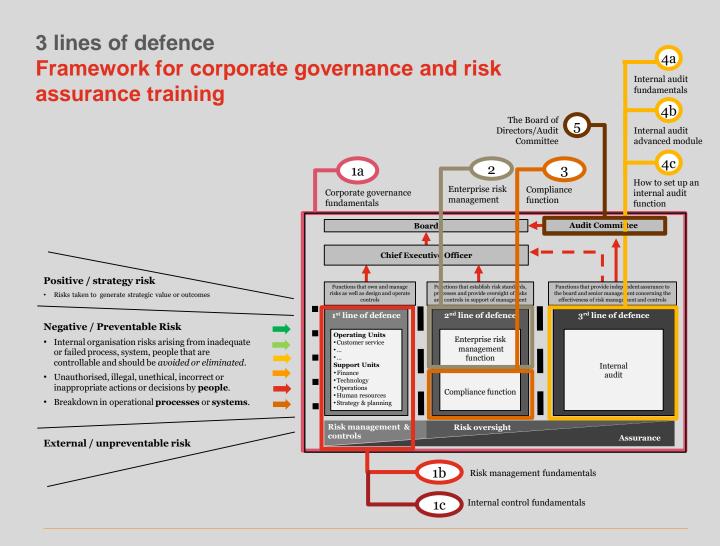
Better shareholder accountability and corporate image

Enhanced dialogue with shareholders, rating agencies and regulators



Empowering your organisation through learning

PwC's Academy provides comprehensive trainings to equip your organisation to develop, implement, and mobilise an effective corporate governance framework. The Academy leverages upon PwC's core competencies and deep industry and regulatory knowledge and translate them into powerful, practical and relevant experiential learning solutions.



Specialised training pathways

PwC's Academy understands the specific learning needs that professionals require to lead or manage their domain(s) – in risk management, internal controls, compliance, or internal audit. To equip the professionals with the right knowledge and skillsets, we have curated the below dedicated training pathways.

Specialised modules	1 🕮 1	② 1		© *			
	Corporate governance	Risk management fundamentals	Internal controls fundamentals	Enterprise risk management	Compliance function	Internal audit series	The Board of Directors/Audit Committee
Recommende participants	corporate	Key risk management processes and approaches to manage risks	• Key concepts in internal control framework and approaches to mitigate risks	Design and implement an enterprise risk management programme	Set up a compliance function and programme	Key internal audit processes and approaches to conduct an audit exercise	• Mandate and best practices of the Board of Directors/Audit Committee
Board and management	✓			~	~		~
Process and control owners	~	~	~	~			
Risk managers	~	~	~	✓	~		~
Compliance managers	~	~	~		~		~
Internal auditors	✓	~	~	~	~	~	~
Duration	½ day	½ day	½ day	1 day	1 day	2⅓ days	½ day

Upskill with us digitally



This series of corporate governance and internal audit training will be delivered through PwC's virtual learning workshops.

Our virtual learning workshops are designed to support today's busy professionals to upskill conveniently. Each virtual learning session is designed to be bite-sized and centred on a specific professional topic to provide you with concise knowledge and practical insights to support you at work. The virtual learning series are presented by the same team of PwC subject matter experts who have extensive experience in delivering our face to face workshops.

Module 1: Governance, risk and controls fundamentals: Build your foundation right

		Duration
Objective(s)	This module is designed to introduce participants to fundamental concepts in corporate governance, risk management and internal controls.	
	Module 1a: Corporate governance fundamentals This introductory module aims to introduce participants to the basic concepts in corporate governance, helps participants in understanding the key steps and considerations to setting up good governance and structure in their organisation.	½ day
	Module 1b: Risk management fundamentals This introductory module aims to impart key risk management concepts, and equip participants with risk management processes, techniques and tool to manage risks at the process level.	½ day
	Module 1c: Internal controls fundamentals This introductory module aims to equip participants with key concepts in internal control framework, and equip participants with knowledge on how to design and assess controls to mitigate risks. The module will be delivered using a mix of hands-on exercises and case studies to enhance participants' learning.	½ day
	** Whilst you may choose to attend these sessions discretely, it is recommended that you attend all 3 modules for a comprehensive learning experience on GRC fundamentals.	
Target audiences	Board and Management, Process and Control Owners, Risk Managers, Compliance Managers and Internal Auditors	

Module 1a: Corporate governance fundamentals

Duration	½ day	
Objective(s)	This introductory module aims to introduce participants to basic concepts in Corporate Governance, and helps participants understand the key steps and considerations to setting up good governance in their organisation. This module will be conducted in seminar style and enhanced using real life practical examples to illustrate how corporate governance is being put in practice in other organisations.	
Key learning outcomes	 After the workshop, participants should understand: The key elements in a corporate governance framework The corporate governance structure, and role and responsibilities of the Board The typical levels of responsibilities in a corporate governance structure Key considerations to set up or improve governance in your organisation 	

Topic	Details
Overview of corporate governance	 Importance and benefits of corporate governance; How does an organisation manage risks and uncertainties with good governance? Evolving governance landscape Key principles of corporate governance Key elements of an effective corporate governance framework
Governance structure	 The Board's composition and processes, including Board Committees, nomination and remuneration process Mandate and role of the Board in providing leadership and independent review and oversight in strategy, risk, and assurance. Working relationship between the Board and Management, and principles of independence and leadership Key responsibilities of the Board, including: Management oversight Protection of stakeholders' rights Disclosure and transparency The company's strategy
Governance in controlled companies	 Governance for family businesses Succession planning in family businesses, and the role of the independent director How corporate governance can help family companies move towards an IPO or listing Common challenges and best practices to implement corporate governance in a family
Setting up or improving corporate governance in your organisation	 Best practices to develop corporate governance in your organisation Assignment of responsibilities for corporate governance within the organisation Integration of corporate governance in your organisation

Module 1b: Risk management fundamentals

Duration	½ day	
Objective(s)	This introductory module aims to impart key risk management concepts, and equip participants with risk management processes, techniques and tool to manage risks at the process level. The module will be delivered using a mix of hands-on exercises and case studies to enhance participants' learning.	
Key learning outcomes	After the workshop, participants should understand: 1. The definition of risk and importance of risk management 2. The role of frontline functions to own and manage risks 3. The key steps in the risk management process, and relevant methodologies, tools and techniques	

Topic	Details
Introduction to risk Management	 Definition of risk, and how risks are evolving in today's business context Risk management and its benefits Role of risk management in organisations and in the corporate governance framework
Fundamental concepts of risks	 Measurements of risks (i.e. likelihood and impact ratings), and distinction between inherent risk and residual risk Risk appetite, and risk tolerance setting at process level Risk profile, and steps to establish your corporate risk profile using case studies from organisations
Risk management process and methodologies	 Role of frontline, i.e. process owner as risk owners, from a Three Line of Defence perspective Risk management process and techniques to manage risks at process level: Establishing the organisation's risk taxonomy, including risk categories Identifying risks and key risks Assessing risks Determining risk treatment techniques (i.e. to accept, avoid, transfer, or mitigate) Monitoring key risks, and developing key risk indicators (KRIs) for key risk processes Reporting key risks Learn risk management methodologies and techniques (e.g. bow-tie analysis, heat-map) to execute above process Use and develop risk management tools (e.g. risk register, risk dashboards, etc.) with provided templates

Module 1c: Internal controls fundamentals

Duration	½ day	
Objective(s)	This introductory module aims to equip participants with key concepts in internal control framework, and equip participants with knowledge on how to design and assess controls to mitigate risks. The module will be delivered using a mix of hands-on exercises and case studies to enhance participants' learning.	
Key learning outcomes	After the workshop, participants should understand: 1. The objectives and limitations of internal controls to mitigate risks 2. The key steps in internal control design, testing and monitoring 3. How to conduct control self assessment (CSA)	

Topic	Details
Introduction to internal controls	 Relationship between key process, risks, and controls Objectives of internal controls, and how a good control environment can help to mitigate risks at process level using case studies Limitations of internal controls Elements to an adequate and effective internal control environment
COSO internal control framework	 5 components of COSO's internal control framework (i.e. control environment, risk assessment, control activities, information and communication, monitoring) and the applications of the components Types of internal controls, such as: Preventive (or error-proofing) versus detective (error-finding) controls Manual versus automatic controls Assess control design adequacy, and conduct control rationalisation, when risk environment changes periodically Test control operating effectiveness Key steps in control self assessment (CSA) Use and design Key Control Indicators (KCI) to monitor the effectiveness of internal controls

Module 2: Enterprise risk management

Duration	1 day	
Objective(s)	This advanced module aims to equip dedicated Risk Managers and other individuals who own, manage or provide oversight of risks, with fundamentals of Enterprise Risk Management (ERM) framework to design and implement the organisation's ERM programme effectively. The module will be delivered in a plenary style with case studies, and content will be based on global standards (i.e. COSO and ISO standards) and industry best practices.	
Key learning outcomes	 After the workshop, participants should understand: The importance of ERM, and distinction from traditional risk management The role of risk management functions to have oversight of risks The key steps and challenges in ERM programme design and implementation The components of ERM framework, in accordance with COSO and ISO standards 	
Target audiences	Board and Management, Process and Control Owners, Risk Managers, Internal Auditors	

Topic	Details
Overview of ERM	 Difference between ERM and traditional risk management
	 Different ERM standards and frameworks, including 2018 ISO 31000 and 2017 COSO ERM framework
Key aspects in ERM programme design and Implementation	 Role of risk management function to have oversight of risks from a Three Line of Defence perspective; Role of risk management function as second line of defence to review and test quality of risk management by line 1.
	ERM framework architecture and components, and how to set up a sustainable ERM programme in your organisation
	Key risk activities and timeline
	Components of risk policy
	 Common challenges faced when designing and implementing an ERM framework and process
	 Risk programme review and achieve continuous improvement
Risk strategy	 Effect of risks, and opportunity trade-offs, in setting strategy and formulating business plans given business context
	Define your organisation's risk strategy
Risk appetite	Risk appetite concepts
	Define risk appetite for your organisation given business strategy
	 Articulate your organisation's risk appetite statements, including to define the risk tolerance level, for a range of risk types

Module 2: Enterprise risk management (continued)

Торіс	Details
Risk governance	 Risk governance structure in a 3 Lines of defence model Roles and responsibilities of key risk stakeholders, including: Creating an accountability and operating structures Defining oversight and operational roles
Risk culture and communication	 Risk culture and its importance Assess the risk culture maturity in your organisation Ways to influence risk culture to drive risk activities and risk awareness Ways to communicate risk information by leveraging on existing platforms / IT

Module 3: Compliance function

Duration	1 day	
Objective(s)	This module aims to equip participants with fundamental knowledge about compliance function and know-how to develop a compliance assurance plan for monitoring and testing including setting up a compliance function.	
Key learning outcomes	 After the workshop, participants should understand: The core principles of a world class compliance function How to set up a compliance function, and upskill the first line of defence, compliance managers, and internal auditors The state of compliance, and how technology and data being used for an effective compliance functions. 	
Target audiences	Board and Management, Risk Managers, Compliance Managers, Internal Auditors	
Topic	Details	
Introduction to compliance function	 Understand the key elements and principles of an effective compliance function including: Identifying responsible parties for relevant processes Responsibilities of compliance function Independency of compliance function Relationship of compliance function with internal audit Cross-border and outsourcing 	
How does a three lines of defence model look like?	 Core principles of a world class compliance management function Understanding and discharging responsibilities of compliance functions as the second line of defence 	
Establishing an effective compliance function and framework	 Understand current state of the compliance function Assess compliance future needs and propose a new compliance structure to achieve the needs Develop compliance framework charter and key obligation register (KOR) for the Head of Compliance Develop compliance assurance methodology Review compliance policies and procedures 	
What is key obligation register (KOR) and how to set up an effective KOR?	 Introduction to KOR, benefits and best practices Learn the methodology to develop a KOR 	
What is compliance assurance and how to develop a plan?	 Learn how to develop monitoring and testing methodology i. Identify various stakeholders' responsibilities ii. Using an appropriate control framework (such as COSO framework) to assess and evaluate the internal controls of the organisations iii. Understand the relationship between auditing and internal controls and its significance and relevance iv. Use of auditing tools and process to identify and evaluate the internal controls, including risk assessment procedures 	

Module 4: Internal audit series: Enhance your organisation's audit methodology

		Duration
Objective(s)	This module is designed in four levels of difficulty – curated for internal auditors with different level of proficiency and responsibilities. Module 4a: Internal audit fundamentals – This introductory module aims to equip new Internal Auditors with the basics of auditing. Module 4b: Internal audit advanced module – This is an advanced module to equip experienced Internal Auditors and (or) Managers with skills necessary to deepen their IA skills to plan, conduct quality review and leading a team. Module 4c: How to set up an audit function – This is an advanced module to equip with the knowledge to set up an audit function.	1/2 day 1 day 1 day
	** Whilst you may choose to attend these sessions discretely, it is recommended that you attend all 3 modules for a comprehensive learning experience on the internal audit series.	
Target audiences	Internal Auditors	

Module 4a: Internal audit fundamentals

Duration	½ day
Objective(s)	This is a basic module to equip new Internal Auditors with the basics of auditing.
Key learning outcomes	After the workshop, participants should understand: 1. The role and mandate of Internal audit function to provide assurance in risk management 2. The basic steps and techniques to conduct fieldwork and documentation of observations (and findings)

Торіс	Details
Introduction to internal audit	 Role and mandate of internal audit function to provide independent assurance to the quality of the risk management programme (including control management) from a three lines of defence perspective
	 Internal audit in relation to risk assessment and internal control management
Basic internal audit steps and	Key steps in an internal audit exercise
techniques	 Skills to evaluate and test existing internal control and operating effectiveness
	Different types of audit testing methods used, such as:
	i. Inquiry with management and staff about controls in place
	ii. Observation of activities and operations
	iii. Examination or inspection of evidence or document
	iv. Re-performance of controls by auditors
	 Root-cause analysis for failed controls, to identify risk areas and to suggest targeted recommendations for remediation
	 Key considerations to document observations (and findings) on working paper

Module 4b: Internal audit advanced module

Duration	1 day
Objective(s)	 This is an advanced module to equip: 1. Experienced Internal Auditors with skills to deepen their IA skills to plan, and conduct quality review. 2. Internal Audit Managers with skills necessary to lead a team
Key learning outcomes	 After the workshop, participants should understand: The advanced steps and techniques to conduct audit planning, advanced sampling, writing audit observations/findings, and communicate and clarify findings with auditees. The considerations and steps to guide and review junior auditors' working papers The roles and responsibilities of the various audit stakeholders and internal audit team The steps and qualities to be an effective Internal Audit Manager
Prerequisite	Completed module 4a: Internal audit fundamentals or at least 3 years of experience in internal audit

Торіс	Details
Introduction to internal audit	Role and mandate of Internal audit function to provide independent assurance to the quality of the risk management programme (including control management) from a three lines of defence perspective
	Internal Audit in relation to risk assessment and internal control management
	 Roles and responsibilities of the various audit stakeholders and internal audit team, e.g. audit management, lead auditor, auditee, and auditee management
Advanced internal audit	How to collate audit findings
techniques	 How to review working papers (prepared by junior auditors), including assessing the quality of documentation, observations and findings, and recommendations
	 More advanced sampling techniques (e.g. use of technology and data, such as computer aided techniques, data analytics, and continuous auditing) and approaches
	Guidelines on how to rate audit observations and findings
	 How to communicate and clarify findings with auditee during fieldwork phase
	 Good writing skills and approach to develop an audit observation/finding

Module 4b: Internal audit advanced module (continued)

an effective Internal Audit manager, including ways to ach the internal audit team
o conduct audit planning, including defining audit scope ves, and planning for key activities and resources
ons to develop and assess if audit programme or scope surate with assessed risks of the audit areas
ons to review and assess the audit outcomes (i.e. s and findings) prepared by team members
nmunicate and present audit findings and dation
w-up on remediation activities, and close the audit

Module 4c: How to set up an audit function

Duration	1 day
Objective(s)	This is an advanced module to equip with the knowledge to set up an audit function
Key learning outcomes	 After the workshop, participants should understand: The importance and mandate of internal audit function, and its relations to the Management, Board and Audit Committee The role of internal audit function to provide independent assurance and clarity on risks and internal controls The key steps and challenges in internal audit programme design and implementation The components of internal audit framework, in accordance with international professional practices framework (IPPF)
Prerequisite	Completed module 4b: Internal audit advanced module or at least 1 year of experience as Internal Audit Manager

assurance to the quality of the risk management programme (including control management) from a three lines of defence perspective • Internal audit activity and oversight role as established by the Boa of Directors, Audit Committee • Principles and fundamental requirements for internal audit practice and standards in adherence to international professional practices framework (IPPF) and international standards for the professional practice of internal auditing (standards) Internal audit function set-up • This course will cover key skills and consideration on how to: i. Set up the authority matrix for internal audit activity and assurance reporting ii. Develop internal audit policies and procedures iii. Develop Internal audit charter in accordance with IPPF iv. Develop audit universe, i.e. list of auditable entities, and mapping of major processes or operations within the organisation to risks and concerns v. Build an audit plan commensurate with risk assessment outcomes, and can be accomplished in the allotted time period budget and resources Essentials of a Head of Audit • Key characteristics and qualities of an effective Head of internal audit function, including ways to lead, grow and develop the Internal audit unit • How to communicate internal audit programme with the	Topic	Details
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, c	Essentials of a Head of Audit	audit function, including ways to lead, grow and develop the Internal
organisation and leadership, and to establish reporting relationship		How to communicate internal audit programme with the organisation and leadership, and to establish reporting relationship
How to establish a quality assurance programme		How to establish a quality assurance programme

Module 5: The Board of Directors/Audit Committee

Duration	½ day
Objective(s)	This specialised module aims to help participants understand the mandate and how to use the Board and Audit Committee to govern risk assurance activities within the organisation. The module will be delivered in a plenary style, and the trainer will share examples of how other organisations have set up their Audit Committees.
Key learning outcomes	 After the workshop, participants should understand: 1. The mandate and role of Board/Audit Committee in corporate governance 2. The fiduciary duties of Directors in the Audit Committee 3. The composition and qualifications of Directors in the Audit Committee
Target audiences	Board and Management, Risk Managers, Compliance Managers and Internal Auditors

Topic	Details
Understanding the role and set- up of an effective Audit Committee	Expectations of Board directors, and the necessity of the Audit Committee (AC), especially in listed companies
Committee	Use of AC to strengthen the corporate governance practices in companies
	 The AC's authority and role in governance, (i.e. oversight of financial reporting, risk management, internal controls, ethics, etc.) and to set the tone at the top
	The AC's structure and composition (i.e. the selection of AC members and AC Chairman, and tenure of the AC members)
	 The terms of reference (TOR) for the AC (or the audit risk committee (ARC)), including fiduciary duties and responsibilities of the AC
	The independence and objectivity requirements of the AC
	Frequency of meetings, quorum and process to initiate meetings
	The AC's reporting requirements and reporting line to the Board
	 Common challenges and concerns by AC (e.g. financial accuracy, external auditor oversight, etc.)
	Case studies and examples of the profiles of Audit Committees of listed companies in Singapore / Myanmar

About the programme faculty



Programme leader
Alywin Teh
Partner, PwC Singapore Risk Assurance

Alywin is a partner of the PwC with over 25 years of professional and commercial experience in assurance and advisory services, predominantly in banks and financial institutions. Alywin is currently PwC Myanmar's Financial Services Leader and Head of Risk Assurance.

As a practitioner, Alywin advises clients on a range of governance, risk management, and controls matters including three lines of defence, enterprise risk management, and Internal audit methodology design. Alywin also brings practical insights and fresh perspectives from his commercial experience having worked in MNC bank and was seconded to the asia regional offices of two MNC insurers as their Regional Head of Internal Audit and Regional Chief Risk Officer respectively. Alywin assumed responsibilities for heading up regional functions such as internal audit, risk management, and finance projects whilst on secondment.



Sanjoy Banerjee Managing Director - PwC Singapore Risk Assurance

Sanjoy is a Managing Director with the Risk Assurance practice in PricewaterhouseCoopers Singapore with more than twenty five years of work experience in Singapore and other territories in APAC. He recently joined back PwC after a two year stint in the industry (NYSE listed MNC) as a risk management and business assurance (RBMA) Head for APAC. As a RMBA head reporting to the APAC risk committee, he was responsible for developing, coordinating and reporting the risk management activities for the various territories within APAC. While in PwC he conducted reviews, imparted training, made presentations and conducted consulting projects on corporate governance, risk management and internal controls on a regular basis.

Registration form

Personal details

Name: Mr/Ms/Mdm			
		Contact No:	
Email:		_	
Organisation sponsor			
Name: Mr/Ms/Mdm			
Designation:		Contact No:	
Email:		_	
Company:			
Address:			
Preferred payment mo	de		
□ Bank transfer □ Cr	edit card (subject to ac	dministrative charges)	
How did you know of t	this programme (you	may choose more than 1):	
□ PwC's Academy ema	ıil newsletter □ Refer	red by	
□ Others:			
Please indicate in the ch	neck box the date and	your fee category.	

How to sign-up?

Simply register online by selecting the preferred session via the link on PwC's Academy webpage (https://www.pwc.com/sg/en/academy/academy-public-seminars.html) or fill in the registration form appended with this brochure.

For any further queries, please email sg_academy_mailbox@pwc.com

In-Company training

This workshop can also be presented on-site at your organisations an in-house programme. For more information and enquiries, please email us at sq_academy_mailbox@pwc.com.

Cancellation policy:

- Registered participants will be liable for the full fee even in the event of non-attendance.
- Upon receipt of registration, any request for cancellation or a replacement must be confirmed in writing at least (7) working days before the seminar and subject to PwC's Academy's approval.
- 10% administrative fee will be imposed for any cancellation or deferment received less than (5) working days before the seminar.
- PwC's reserves the right to amend, postpone or cancel the seminar due to unforeseen circumstances.

Programme registration form

Please indicate in the check box the module(s) you or your organisation is interested in.

Whilst you may choose to attend these sessions separately, it is recommended that you attend all modules for a comprehensive learning experience.

				Fees (SGD)*	
	Module	Date	Duration	PwC Clients and Alumni	Public
GR	C fundamentals: Build your foundation right				
	Module 1a: Corporate governance fundamentals	Email us for customised run	4 hrs	300	325
	Module 1b: Risk management fundamentals	Email us for customised run	4 hrs	300	325
	Module 1c: Internal controls fundamentals	Email us for customised run	4 hrs	300	325
	All sub-modules in module 1			810	880
Adv	ranced GRC: GRC functions in your organisa	ation (**)			
	Module 2: Enterprise risk management	Email us for customised run	8 hrs	730	800
	Module 3: Compliance function	Email us for customised run	8 hrs	730	800
Inte	Internal audit series: Enhance your organisation's audit methodology				
	Module 4a: Internal audit fundamentals	Email us for customised run	4 hrs	300	325
	Module 4b: Internal audit advanced module	Email us for customised run	8 hrs	560	620
	Module 4c: How to set up an audit function	Email us for customised run	8 hrs	730	800
	All sub-modules in module 4			1,430	1,570
Boa	Board room necessities (**)				
	Module 5: The Board of Directors/ Audit Committee	Email us for customised run	4 hrs	400	425
	All modules (modules 1,2,3,4 and 5)			3,900	4,250

^{* *} Excludes GST

Please note that only registrants who have made the full payment will be allowed to access the session.

^{**} These modules can be customised to your organisation as an in-house/in-company training programme

