

**ENTERPRISE SUSTAINABILITY PROGRAMME (ESP)  
DECLARATION FORM FOR SUBSIDY FOR SUSTAINABILITY COURSE**

You are receiving this form as your company (otherwise known as “The Applicant”) has nominated a company participant (otherwise known as “The Participant”) to attend a subsidised course offered as part of the Enterprise Sustainability Programme (“ESP”).

Enterprise Singapore co-funds 70% of the course fees for participants, up to a maximum of 3 participants per eligible company, to attend the ESP sustainability courses. The subsidy is only applicable to eligible companies and participants and is subject to completion of the course by each of the Participants.

Companies / participants that are found to be ineligible or fail to complete the course will be **liable to make full payment** for the remaining 70% of course fees to the participating training provider.

**a. ESG Essentials for SMEs: Kickstart your ESG journey**

*Offered by PricewaterhouseCoopers*

- **ESP sustainability course applied**  
*(select where appropriate)*

**b. Foundations in Corporate Sustainability**

*Offered by Global Compact Network Singapore*

**c. Putting Sustainability into Practice for Business**

*Offered by Singapore Environment Council*

- **Name of Participant**  
*(as per NRIC / passport)*
- **NRIC / FIN**  
*(last 3 digit + last alphabet)*
- **Designation of Participant**
- **Company Name**  
*(as listed in ACRA form)*
- **UEN**

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**Company contact point in the event of enquiries**

- **Name**
- **Designation**
- **Email**
- **Contact number**

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**DECLARATIONS FOR ELIGIBILITY**

1. The Participant is nominated by the Applicant to attend the ESP sustainability course.
2. The Participant has not attended any of the ESP sustainability courses before.
3. The Applicant has not exceeded the cap of 3 company participants, including the stated Participant, receiving subsidy for the ESP sustainability courses in total. The ESP sustainability courses are:
  - a. ESG Essentials for SMEs: Kickstart your ESG journey  
*Offered by PricewaterhouseCoopers (PwC)*
  - b. Foundations in Corporate Sustainability  
*Offered by Global Compact Network Singapore (GCNS)*
  - c. Putting Sustainability into Practice for Business  
*Offered by Singapore Environment Council (SEC)*
4. The Applicant is a business entity registered and operating in Singapore, and has a minimum of 30% local shareholding.
5. The requirements for course completion include:
  - Participant's attendance for course
  - Participant to obtain Certificate of Completion (CoC) (issued by training provider)
  - Participant to complete sustainability assessment report (issued by training provider)
  - Participant to submit post-course evaluation / survey form (provided by training provider)
6. The Applicant acknowledges that companies or participants found to be ineligible or fail to complete the course requirements listed in para 5 will be liable to make full payment for the remaining 70% of course fees to the participating training provider. In such an event, the Applicant undertakes to make payment of this amount as required without delay.
7. The Applicant is not currently being/ has not been:
  - a) Investigated for or charged with or convicted for any criminal offence or subject to any criminal proceedings; or
  - b) Subject to any disciplinary proceedings or regulatory action by any regulatory or licensing authority, in any jurisdiction in the last 5 years
8. The Applicant has not in the last five (5) years or is not currently engaged in any civil suit or proceedings in any jurisdiction.
9. The Applicant is not currently, or has not been:
  - a) bankrupt, wound up or under judicial management,
  - b) subject to any bankruptcy, winding up or judicial management proceedings, or
  - c) appointed a receiver or manager

10. The Applicant has not applied for or obtained any other grants or tax or financial incentives for this course.
11. The Applicant, its related companies or their directors, shareholders and corporate secretaries do not have any relationship, connection, association or dealings with any of the suppliers and service providers engaged in the ESP.
12. The Applicant or any of its shareholders or directors have not been subject to a debarment (by ESG or other agencies) from participating in any Grant Schemes.
13. The Applicant has complied with all applicable safe distancing and other health measures (“SDMs”) set out in legislation, as well as directions, conditions and advisories issued by the Singapore government and its agencies, including those issued by MOH (available at [www.moh.gov.sg](http://www.moh.gov.sg)) and is not under any investigations for breaching any such measures.
14. The Applicant agrees to comply with all applicable SDMs that may subsequently be issued by the Singapore government and its agencies.

## **CONSENT AND ACKNOWLEDGEMENT**

1. The Applicant consents to the release of any information provided in this form or in support of this form or information on any consequential provision of grant to Enterprise Singapore for the purposes of assessing the Applicant's suitability for their grant or other assistance schemes or for public policy analysis or formulation or public data analytics purposes by Enterprise Singapore, and to Enterprise Singapore's external auditors.
2. The Applicant hereby agrees to and shall provide, through responses to surveys or any other such studies carried out by Enterprise Singapore, relevant information on the course, as and when requested by Enterprise Singapore.

We, the Applicant, declare that the information provided above in this Form and information/documents provided to the training provider are true and correct to the best of our knowledge and that we have not withheld/misrepresented/distorted any material facts.

We understand that the Enterprise Singapore reserves the right to take any necessary action, at its discretion, if we provide false, misrepresented or misleading statements, fail to disclose material facts, or fail to complete the course.

Where relevant, such actions may also require the Applicant to repay the amount originally supported by the grant for the course, to ESG or the training provider engaged for the ESP. In such event, we undertake to make payment of this amount as required without delay.

### **Endorsed by Company's Human Resource or equivalent Training authority**

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*(Signature, date)*

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

## **ANNEX: DOCUMENTS TO BE SUBMITTED TO TRAINING PARTNER**

Please prepare and ensure that the documents below are submitted to the training partner at the relevant stages.

### ***At registration stage:***

- Company's most recent ACRA profile
- Documents showing payment to lead partner company (e.g. bank statement, bank transaction page reflecting successful status etc.)

### ***At course completion stage:***

- Certificate of Completion (CoC) (issued by training provider)
- Company sustainability assessment report (issued by training provider)
- Post-course evaluation / survey form (provided by training provider)