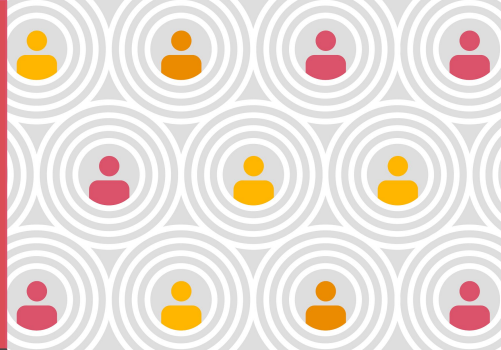


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PwC Careers

PricewaterhouseCoopers (PwC), Papua New Guinea's leading professional services firm invites you to apply for the following opportunity based in Port Moresby:

Associate, Payroll Team

A career as part of our Payroll Team in our Tax Line of Service will provide you with the opportunity to help our clients meet and manage their payroll tax obligations. As a Payroll Team Associate, you will use your knowledge and experience to operate various client payrolls, and help deliver a smooth and efficient service that enhances the value we provide our clients. Responsibilities will include but are not limited to:

- performing monthly and fortnightly payroll processing
- preparing input for payroll run including hours worked, adjustments, annual / sick and long service leave
- preparing salary and wages tax calculations for monthly payment
- facilitating monthly payments of Superannuation
- following firm risk management and compliance procedures
- communicating confidently in a clear, concise and articulate manner to client queries.

This role also provides an opportunity to further develop your payroll technical capabilities, in a fun and professional environment. We're looking for someone who has a minimum of two years proven expertise in payroll and administration using Attache payroll software. You will ideally hold a relevant tertiary qualification or an equivalent combination of education and work-related experience. Your strong relationship building skills, combined with your attention to detail and ability to manage your time and meet deadlines will see you hit the ground running and excel in this fast paced role.

PwC offers in return a competitive salary package, commensurate with experience, and a professional, supportive environment that inspires you to be your best.

How do I apply?

Submit your application now by emailing us your CV and relevant supporting documents to pg_humancapital@pwc.com using the subject line **EOI - Associate, Payroll Team**

Applications close Monday, 30 January 2023.