

Project Management Essentials

Target Audience

Individuals who need to strengthen their project management skill sets, those who are new to project management, or project managers seeking to refresh their fundamental project management knowledge, skills and current tools

Program Duration: The duration for this training is 2 days.

Course Pre-requisite: Not Applicable .

About the Program

Project management involves the practice of initiating, planning, executing, controlling and closing the work of a team to achieve specific goals and meet specific success criteria at the specified time. This skill is essential as you manage various projects. The session is designed to empower participants with understanding of Project Management lifecycle, knowledge areas and essentials required to deliver projects on time, budget and according to scope. It should also equip participants with project management skills that help manage projects effectively and efficiently. Our approach combines a blend of quality theoretical and practice-based learning.

Course Outline

- Introduction to Project Management
- The role of a Project Manager
- The Project Lifecycle phases
- The 10 Project management knowledge areas
 - Project Integration Management
 - Scope Management
 - Schedule Management
 - Cost Management
 - Quality Management
 - Resource Management
 - Communications Management
 - Risk Management
 - Procurement Management
 - Stakeholder Management

Course Objectives

- Improve project productivity and performance
- Improve team communication and collaboration
- Expand your project management knowledge
- Execute high-impact projects
- Gain a strategic understanding of how to implement relevant Initiatives

Learning Outcomes

You will decrease stress in relation to keeping a project together and increase the probability of finishing the project on time, on budget and to specification.

You will be able to:

- Forecast and plan project tasks at the necessary level of detail
- Understand project stakeholders and how to manage them
- Find out how to report on or monitor project progress
- Mitigate risks related to project execution
- Manage the project in order to deliver the expected business benefits
- Increase the performance of the project team
- Maximize your contributions within your role



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