



Tax Services Namibia

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PwC Namibia

As a firm we strive towards our purpose of 'building trust in society and solving important problems' in Namibia. PwC Namibia has a staff compliment of more than 270 professionals, working in two offices located in Windhoek and Walvis Bay respectively. We embrace diversity and inclusion, as well as, focus on solving important problems of our clients through expertise, innovation and leverage of our global network.

Corporate and International Tax

Income tax may be a complex matter for many parties and often comes as an after-thought to many business transactions. This often results in unintended tax costs for parties to the contracts. PwC Namibia's corporate and international tax team has extensive experience in domestic and international tax planning arena. The team can assist in structuring your business affairs in achieving tax efficiency and ensuring you manage your tax risks.

Our specialist team can assist you with:

Consulting services

- Opinions on taxes in Namibia
- Tax considerations for setting up business in Namibia
- Considering the impact of double taxation treaties on your business
- Optimal tax planning
- Tax impact arising from business restructuring
- Reducing tax compliance risks
- Tax Accounting Services – Preparation of income and deferred tax calculations
- Audit of Tax Risk – Review of income and deferred tax calculations
- Total Tax Contribution analysis
- Formulation, submission and liaison on rulings to Inland Revenue
- Due diligence reviews

Compliance services

- Calculation and submission of provisional income tax returns
- Completion and submission of annual income tax returns
- Record keeping and comparison of assessments by Inland Revenue
- Notification of discrepancies on assessments of income tax returns
- Application for extension for the submission of income tax returns
- Compilation and submission of penalty waivers
- Compilation and submission of objections
- Resolution and obtaining good standing certificates
- Assistance with expediting assessments and refunds
- Dealing with tax authorities on income tax audits

Tax Function Effectiveness Reviews

- Tax strategy
- Tax policies
- Tax risk assessment
- Internal controls in the tax cycle
- Tax Process documentation

Employee Pay and Taxes

Where an employer pays an employee any 'remuneration' for services rendered, such amounts may be subject to income tax through 'Pay-As-You-Earn'. The application thereof may be complex. Our team of specialists can assist with:

- Assistance to individuals with the tax efficient structuring of their remuneration packages within the allowed legislation framework
- In the event where expatriates are employed in-country, we can assist with tax equalization calculations and other benefits related to their temporary positioning in Namibia
- Considering the impact of expats working in country, including on-boarding expats with interviews and assistance during their stay in Namibia with their tax affairs
- Assistance towards individuals on an annual basis to

compute, complete and submit their income tax returns, as well as, act as correspondents to have the accurate and speedy assessment of such returns done

- Assistance with employee tax compliance (submission of PAYE returns)
- Receiver of Revenue liaison on employee tax related matters
- Tax consulting and opinions on employee's tax matters
- Payroll and PAYE reviews
- Employee taxes health checks
- Total cost to company (TCTC) structuring

Value-Added Taxes

The relevance of Value-Added Tax (VAT) within an entity, is becoming increasingly accurate. The impact of VAT on industries such as financial services, retail, telecommunications, education, mining and utilities are fairly significant.

Our indirect tax team specialists can assist you with the following:

Consulting

- Technical written opinions on taxes in Namibia
- Tax considerations for setting up business in Namibia
- Assistance with audit of VAT risks
- VAT refund audits
- Formulation, submission and liaison on rulings to Inland Revenue
- Calculation of apportionment ratio for VAT purposes
- Due diligence reviews from a VAT perspective

Compliance

- Calculation and submission of VAT returns
- Completion & submission of import VAT returns
- Compilation and submission of penalty waivers
- Resolution and obtaining good standing certificates
- Application for the extension of payment of VAT due
- Assistance with VAT balance investigations
- Assistance with VAT registration and de-registration

Additional services

- Health checks on VAT processes
- High level review on VAT processes and risks
- 3 year input VAT recovery reviews
- 12 month review on VAT processes and risks

Customs and Excise

Customs and Duties focus on the needs of entities dealing with cross-border trading (transfer of goods). This area addresses tariff, non-tariff, legal, procedural and compliance issues, as well as related global, regional and national strategic market access, manufacturing, sourcing and supply advice. Our customs and excise team can render the following:

- Customs & Excise compliance advice
- Pre-clearing of customs services
- Assistance with obtaining of import permits/certificates
- Management of Customs guarantees
- Acquittal of temporary imports
- Customs bonded stores advice
- Assistance with Customs & Excise audits and reviews
- Cross-Border Valuation of Goods
- Provision of monthly Asycuda import reports
- Specialist clearing procedures
- Environmental tax checks

Transfer Pricing and Thin Capitalization

Transfer pricing regulates cross border transactions between connected parties (market related trading), in combating base erosion and profit shifting. The transfer pricing team can assist you with:

- Transfer Pricing compliance reviews
- Health checks on transfer pricing
- Formulation or review of stand-alone transfer pricing policies
- Assistance on global core documents and addendums
- Due diligence reviews from a transfer pricing perspective

Training on Taxation

The importance of sound tax knowledge should not be underestimated. Our PwC Business School offers a helping hand in this regard. As part of our annual tax symposium, we provide half and full day detailed tax training sessions on all Namibian taxes and the practical application thereof through case studies. Our ad-hoc tax bite size training sessions specifically designed for the busy executive, focuses on more complex areas of tax. The PwC Namibia Business School also offers public practical workshops, industry specific workshops and in-house practical tax training.

Setting up business in Namibia | 6 Step Considerations

Step 1: Establishing a legal entity in Namibia

Register a company or branch:

- Consider industry specific registration requirements; and
- Consider accounting and audit services.

Step 2: Registration with the relevant authorities

Register for:

- Income Tax at Namibian Revenue Agency (NamRA) (if required); and
- Relevant registrations with relevant boards (industry dependant).

Step 3: Making taxable supplies exceeding N\$1,000,000

Register for:

- Value Added Tax (VAT) at NamRA; and
- Import VAT if you will be importing goods or services.

Step 4: Employing people in Namibia

Register for:

- Employees Tax (PAYE) and Social Security; and
- Consider expatriate and payroll administration.

Step 5: Payments made to Non-Residents

Register for:

- Withholding Tax on Services, Royalties, Interest or Dividend (depending on type of payments made).

Step 6: Other considerations

It is important to consider:

- Foreign exchange regulations for cross border transactions; and
- Appointment of public officer, info for opening a bank account, fitness certificate etc.



Contacts:

Chantell Husselmann

Country Senior Partner & Tax Leader

Email: chantell.husselmann@pwc.com

Anneri Lück

Associate Director - Tax Services

E-mail: anneri.luck@pwc.com

PwC Windhoek

Tel: +264 61 284 1000

PwC Walvis Bay

Tel: +264 64 217 700