



Taxavvy

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Employees' Provident Fund Employer Advisory Service



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The *Employees' Provident Fund (EPF)* launched its *Employer COVID-19 Assistance Programme ("e-CAP")* to assist Small and Medium Enterprises (SMEs) to manage their monthly cash flow and sustain business operations.

Employers can start to apply for Employer COVID-19 Assistance Programme *beginning 23 April 2020*.

How it works

The e-CAP programme allows eligible employers to apply for deferment and restructuring of employer contributions for the months of April to June 2020 (i.e March to May 2020 wages). The deferred contribution will need to be settled over a maximum period of 3 months.

e-CAP is specifically for contribution months of April, May and June 2020. The settlement of all restructured payments must be made by 30 December 2020.

Who is eligible

To be eligible to apply for the e-CAP programme, the employer must:

- Have 200 employees or less on payroll in the month of application (headcounts are based on the last contribution month made in the i Akaun).
- Be an EPF registered employer.
- Ensure that all monthly contribution payments (both employee and employer portions) are paid and in order up to February 2020.
- Ensure that the employees' contributions for the months being deferred, will be managed and paid accordingly per deadline.



Late Payment Penalty and Dividend

- Employers who are on the e-CAP programme will need to bear an extra cost in the form of the dividend accrued on the contribution for the respective months. This dividend calculation will be shared by EPF after the contribution payment is made. This is to protect the employees to ensure that they do not lose out on accumulated dividend due to this delayed contributions.
- EPF reserves the right to pursue legal action on employers who fail to comply with the approved contribution restructuring plan.
- An application to waive the late payment charges in the form of interest can be made once the restructuring plan is approved.

How to apply

Eligible employers can apply for this programme online via the employer i-Akaun (Majikan) under the e-CAP function on a monthly basis when needed.

Payment Method

The instalment payment(s) can be made via:

- i-Akaun (Majikan) portal; or
- EPF counters; or
- EPF-appointed bank counters.

Would the contributions for the other months not covered under the e-CAP programme still need to be made?

- Employer and employee contributions for the unaffected months would need to be made according to original deadlines.
- For any other employer services, the EPF dedicated Employer Advisory Services officer will be able to assist employers further.

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