If TAP is not in place the Company could be penalised (within 1 year after first warning)*:

Small businesses, non-commercial organisations
25 MCI (69,450 ₽)

Medium businesses
50 MCI (138,900 ₽)

Large businesses
75 MCI (208,350 ₽).

*Article 276 of the Administrative code as of 7 July 2020.

What is tax accounting policy (TAP)?

The TAP is one of the basic documents including:

- description of the business (incl. specific transactions)
- applicable taxes
- treatment of uncertain tax provisions
- tax calculation principles
- deadlines for tax reports and payments
- allocation of responsibilities
- tax registers forms

Why do you need a TAP?

The TAP is needed for the following reasons:

- to comply with the law (mandatory document)
- to summarise the regulations applicable specifically to your company (e.g. different taxes and rules applied by industry)
- to explain and defend the company's treatment of ambiguous tax provisions
- to set and follow consistent approach
- to navigate new employees
- to secure the internal controls.

Thus, TAP is the smart summary of the Tax code provisions tailored to your company business operations.
When should you update TAP?

The TAP should be updated in the following cases:

- changes in accounting policy and applicable accounting standards
- applicable regulatory amendments
- new business activities
- additional taxes apply (e.g. VAT, mineral extraction tax, property tax)
- change of the selected tax accounting methods (e.g. common/separate).

TAP is one of your business navigators and internal control tools. Therefore we recommend to keep it up-to-date and review at least annually.

How can we help?

We use internally developed tool to design TAP, which will help you to estimate the tax impact of your business decisions.

Contacts

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