

PwC Business School Seminar

PAYE processing tips and taxation of benefits for Payroll, Finance and HR practitioners

Date: 18 October 2013

Venue: Level 17, PwC Tower, Waiyaki Way, Westlands, Nairobi

The importance of employers ensuring that they are compliant with their PAYE and social security withholding obligations are often under-estimated.

Additionally, the role of Payroll, HR and Finance professionals are often under-appreciated as part of their daily and monthly task of ensuring that staff are paid on time and the correct amounts of tax are withheld and remitted to the KRA on a timely basis.

PwC's Human Resource Services (HRS) team has therefore designed this one-day seminar to share useful tips and insights to help you spot some of the payroll pitfalls, identify common errors and avoid your company being a target for a KRA investigation!

This seminar will be of great benefit to payroll managers and supervisors, HR staff and finance professionals who are involved in the monthly payroll processing cycle.

The seminar will cover:

- *Tips on how to improve your payroll processes*
- *Common payroll errors and pitfalls to avoid*
- *Understanding the tax treatment of the following benefits / compensation*
 - *Termination payments / terminal dues*
 - *Group life / employer-provided premiums*
 - *WIBA / life and death policy payments*
 - *Pension*
- *Recap on PAYE obligations for employers and penalties for non-compliance*
- *Other statutory payroll deductions – NSSF, NHIF, NITA (including update on proposed NSSF changes and impact for employers/employees)*
- *Dealing with expatriate payroll requirements*
- *Real-life case-studies and examples to help aid your understanding and application.*



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Time: Registration from 8:00am to 8:30am. Sessions will run from 8:30am to 4:30pm with tea and lunch breaks. There will be a drinks cocktail afterwards so that you can network with other professionals and PwC experts.

Fees: KShs 40,000 per person + VAT per person. 10% discount for more than 3 delegates per company. 15% discount for early-bird confirmations before 11th October 2013. Payment will be required to confirm your booking. Cancellations less than 24 hours prior to the seminar are subject to an administration fee.

For booking details and further information about the seminar please contact:

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