PwC OnePlus App

Mobile Application - User Guideline
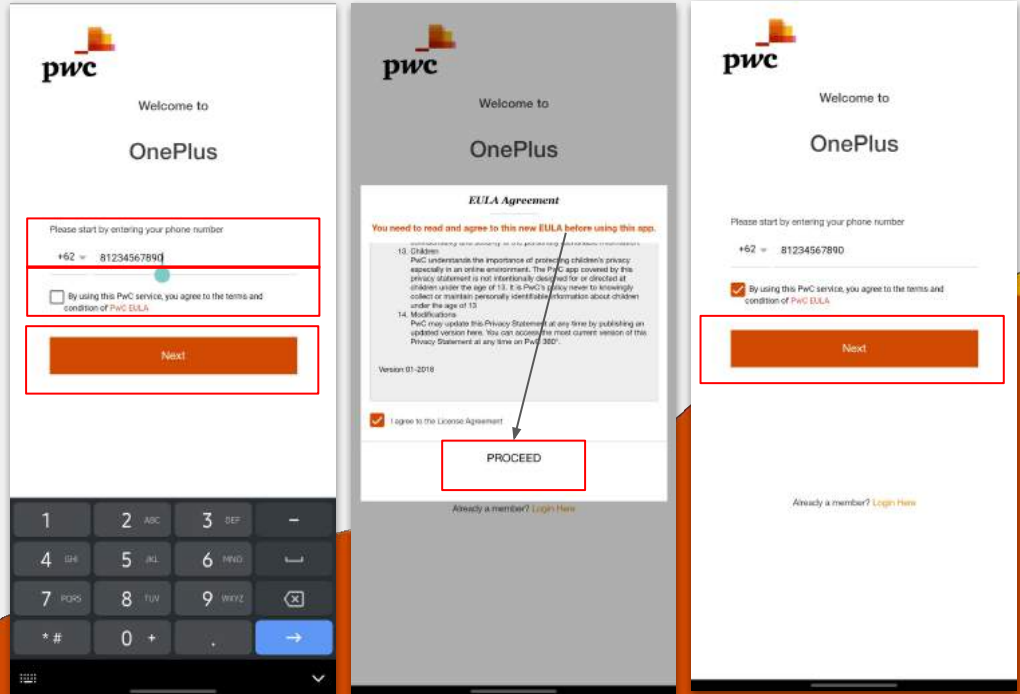
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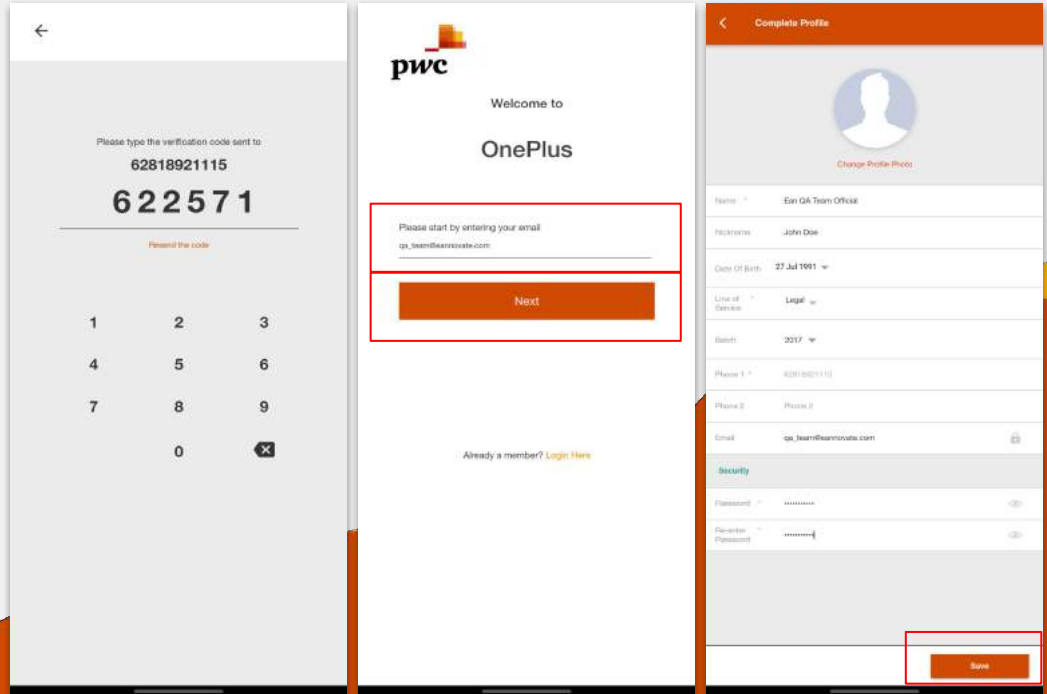
How to register a new account

1. On the login page, click the button **"Register Here".**
2. Type your phone number.
3. Check to agree to the PwC EULA, and scroll down to the end of the text, then click **"Proceed".**
4. Click the **"Next"** button.

5. The PwC Oneplus system will send you a one-time password (OTP) verification code via SMS.

6. Input the OTP code to the app, and click the **"Next"** button.

7. Then complete your profile and click the **"Next"** button.

8. After completing your profile, you will be redirected to the last step that is **"Privacy Settings".**
9. Choose what to set as public or private.
10. Click the **"Save"** button.

How to Login to the App

1. Open the App.
2. Type your **Username** and **Password** you have previously registered.
3. Click the **"Login"** button
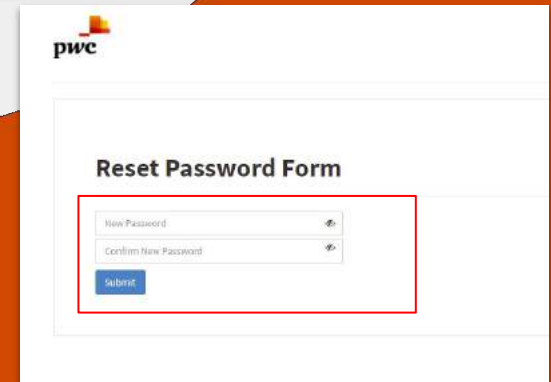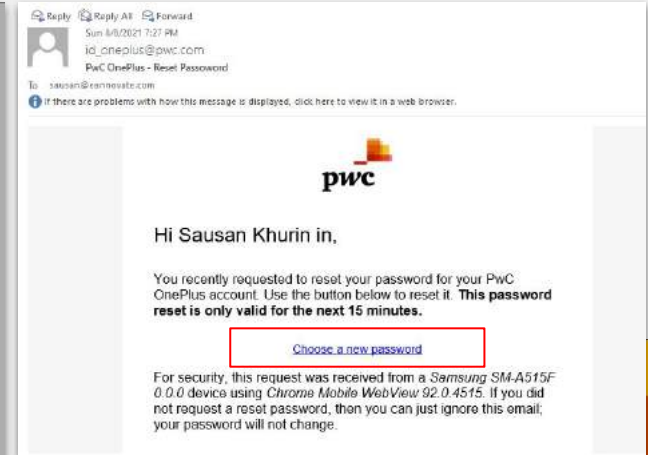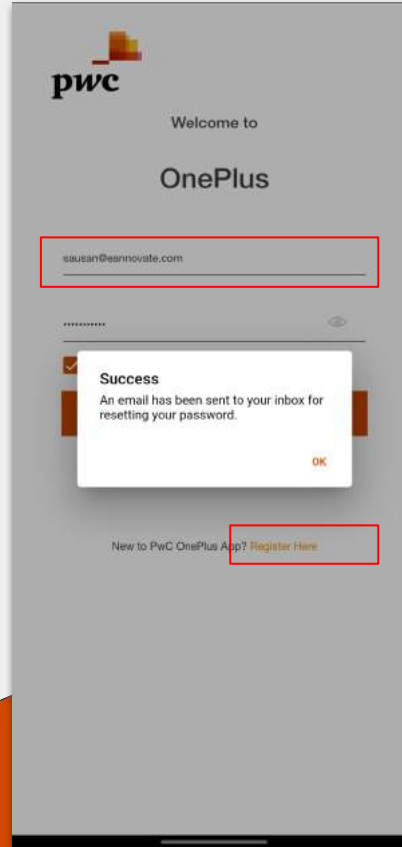4. You will be redirected to the Home Screen.
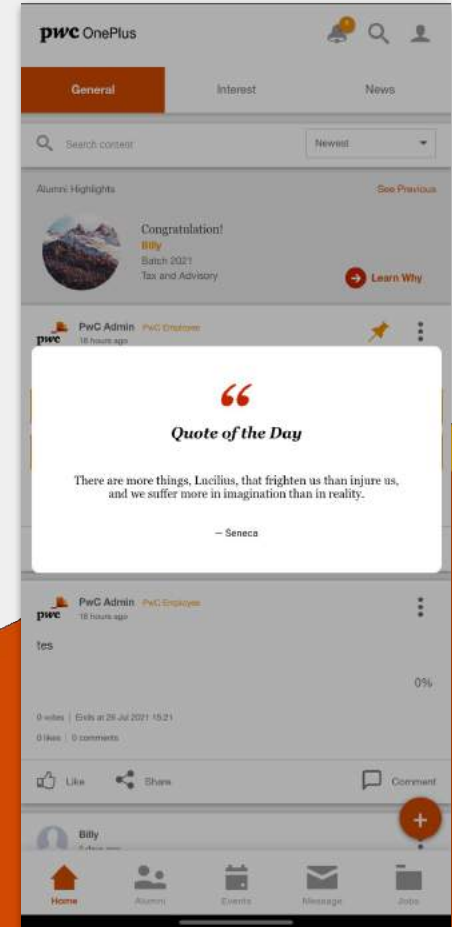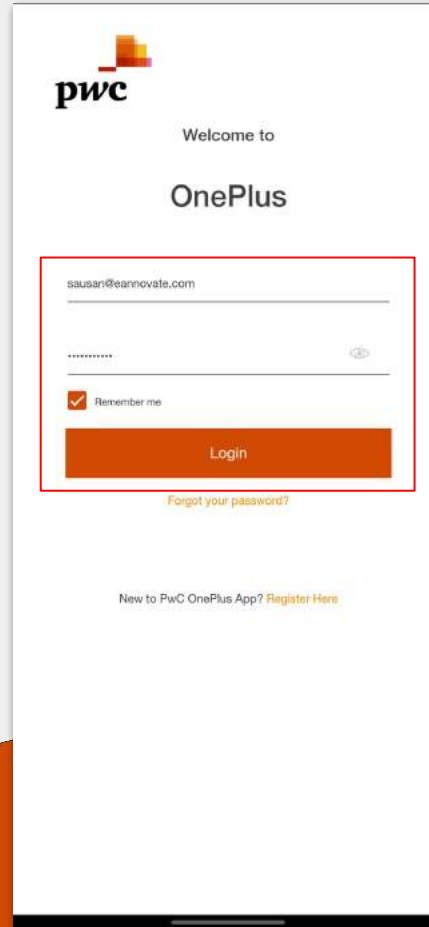
How to Change your Current Password

1. In the Edit Profile page, click the **"Change Password"** menu.
2. Type in your current password and click the **"Submit"** button.
3. Type in your old password.
4. Type in your new password.
5. Re-type in your new password.
6. Click the **"Save"** button.
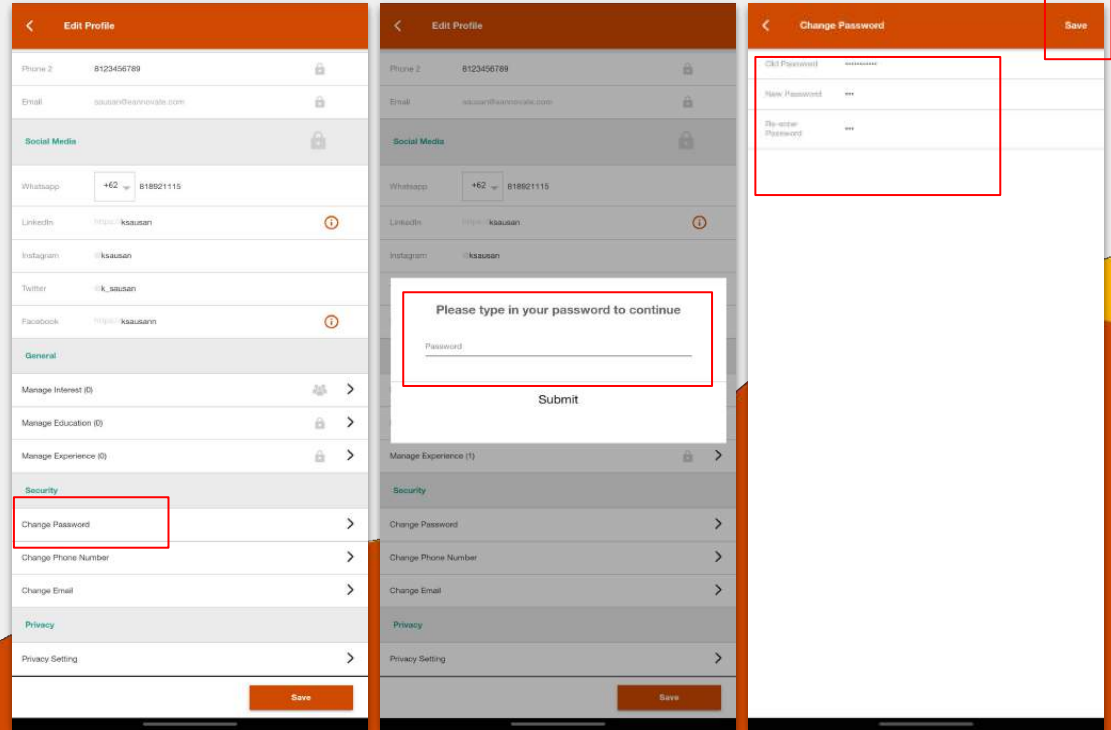
How to Reset your Password

1. In the Login Page, type your registered email.
2. Then click on **"Forgot your password?".**
3. Check on your mailbox.
4. Click on the text **"Create a new password".**
5. You will be redirected to a website browser.
6. Type a new password in the Reset Password Form.
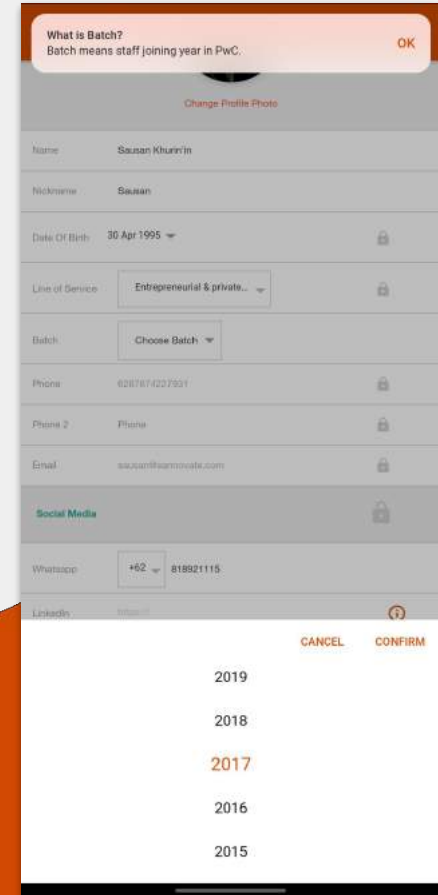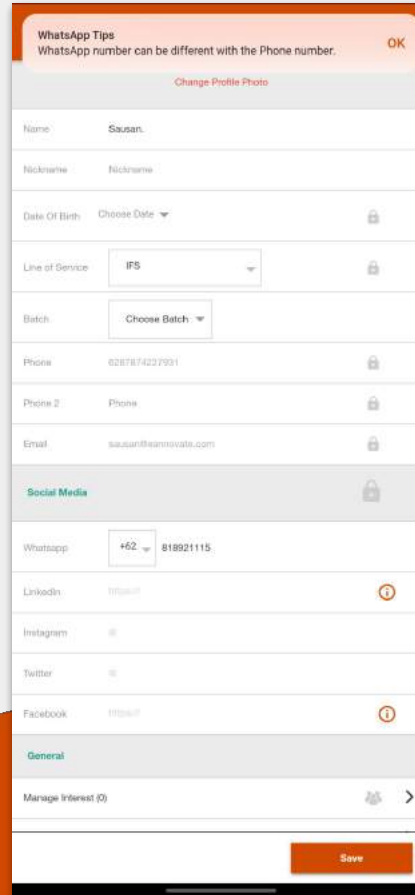7. Click the **"Submit"** button.

How to Edit your Profile

1. On the right-top Homepage, click the **"Profile Icon"**.
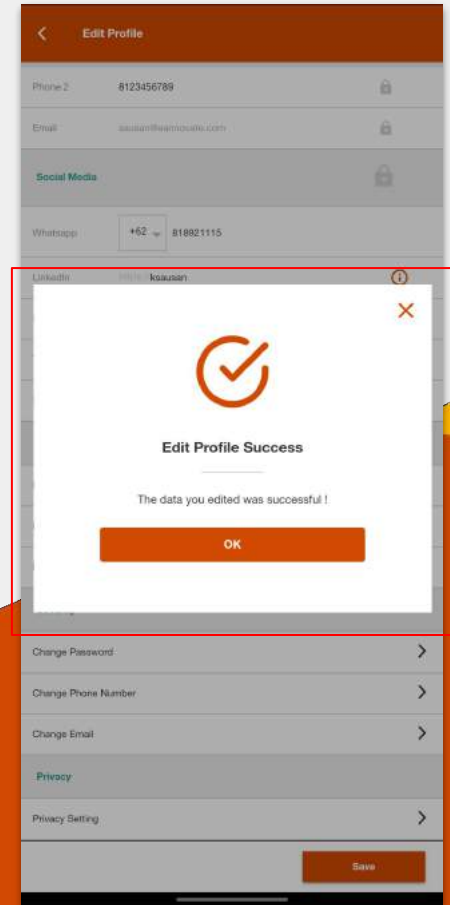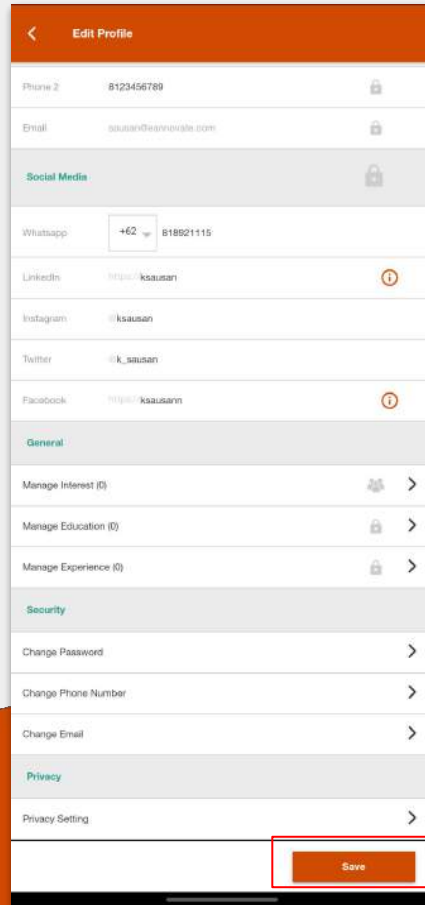2. Click the **"Edit Profile"** button.
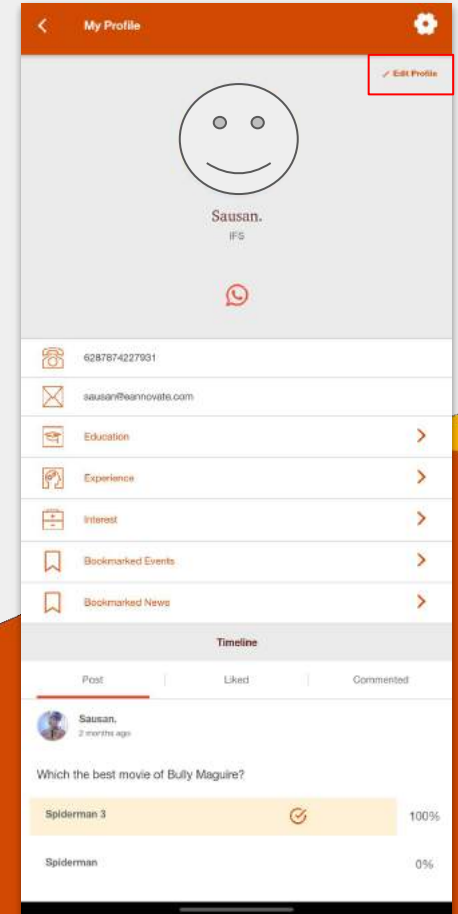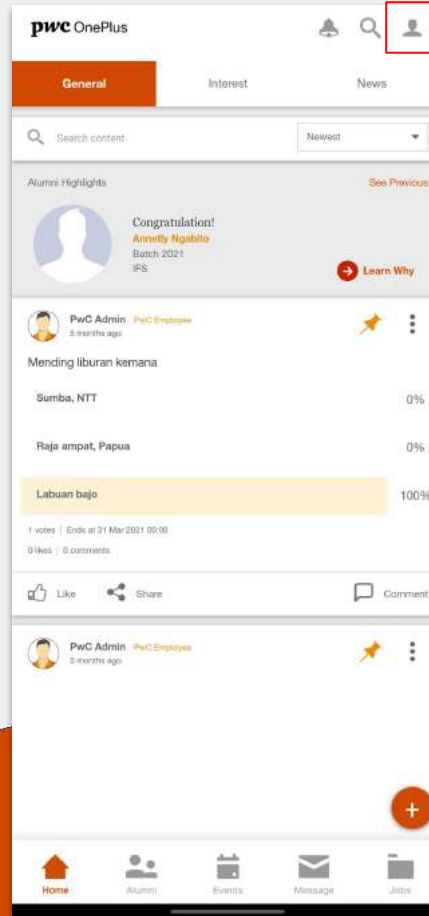
3. In the **"Edit Profile"** page, you are able to change the following:
   a. Profile photo
   b. Basic Information
   c. Social Media
   d. Manage interest
   e. Manage Education
   f. Manage Experience
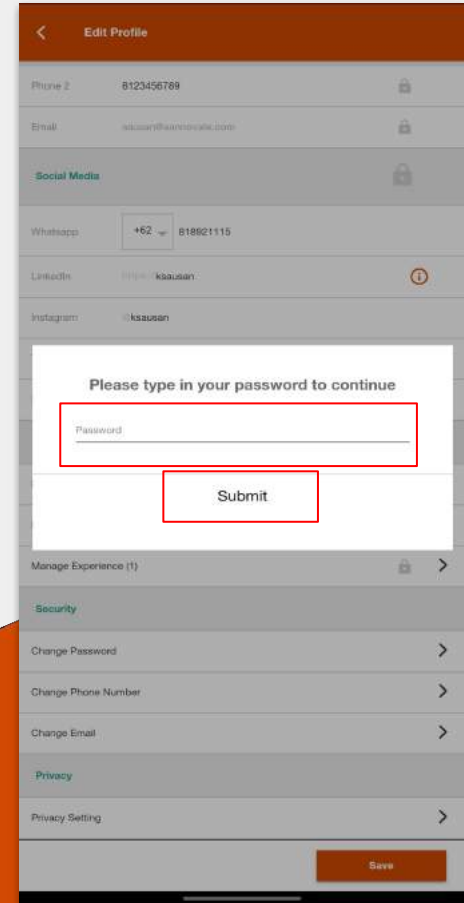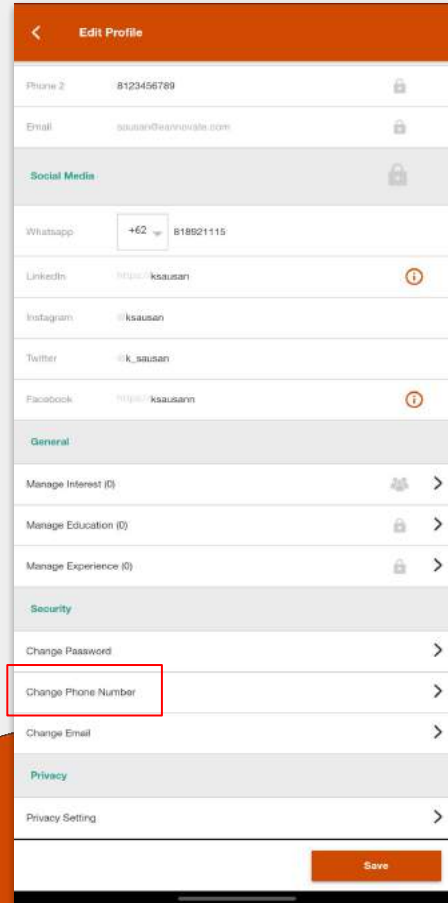   g. Account Security (Password)
   h. Privacy Settings

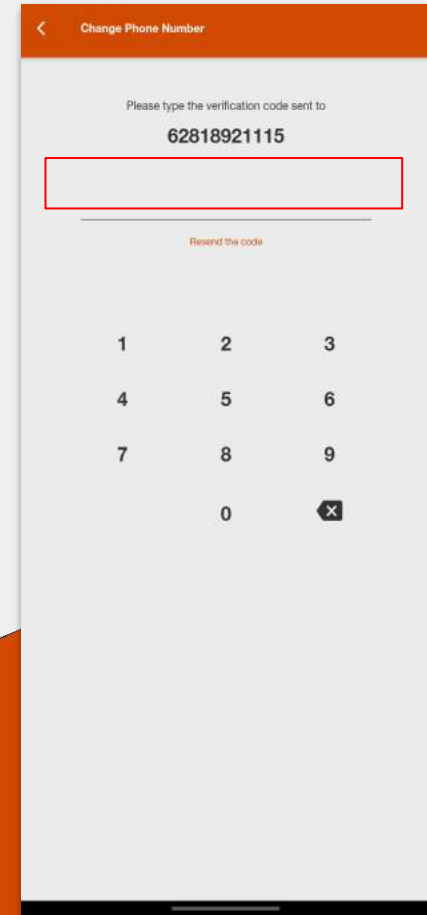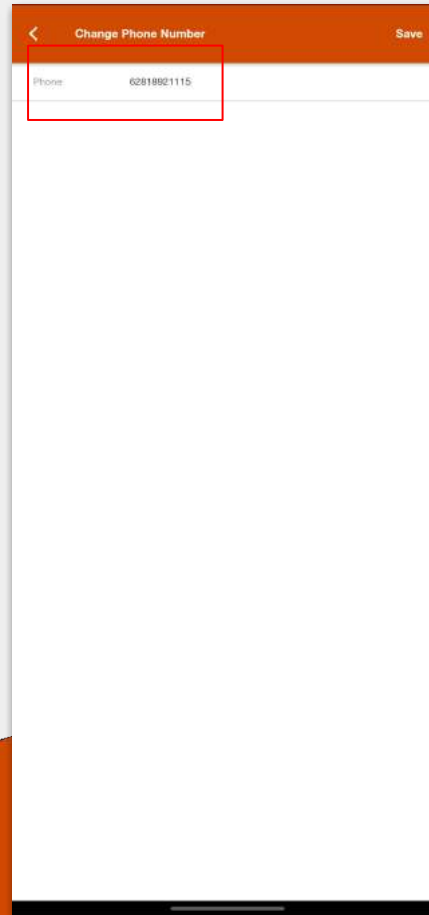4. Click the **"Save"** button to save the changes.

How to Change your Primary Phone Number

1. In the Edit Profile page, click the **"Change Phone Number"** menu.
2. Type in your current password and click "**Submit**" button.
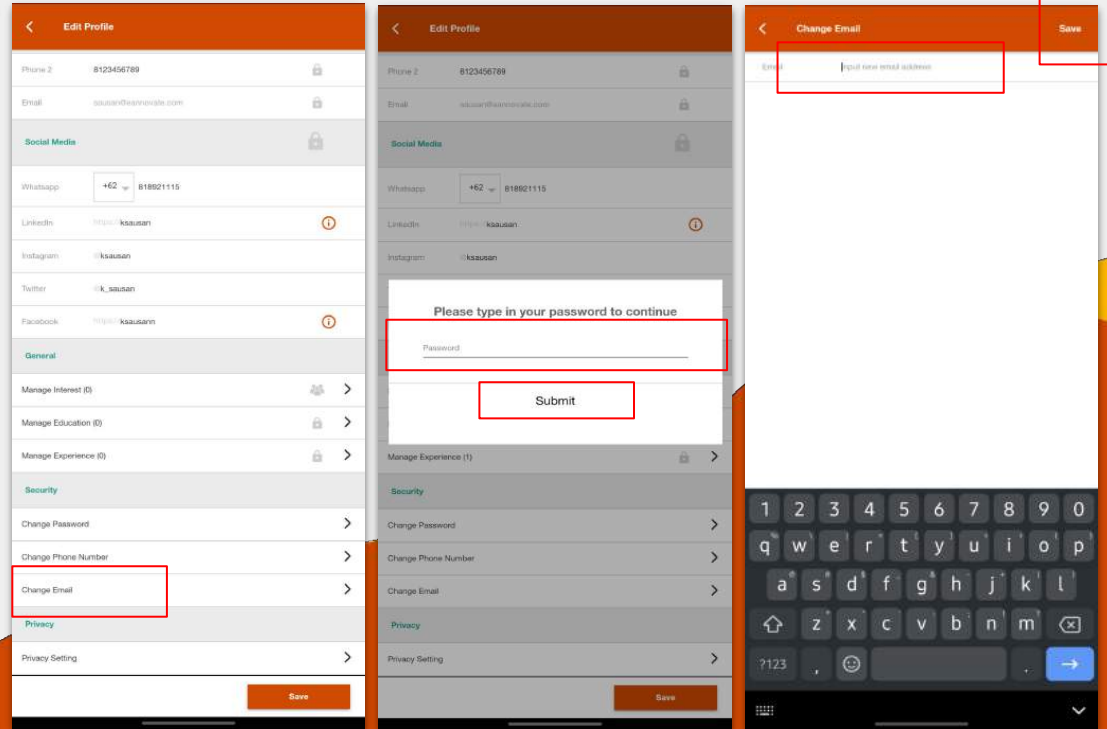
3. Type in your **new phone number**.
4. The page will redirect to the **Phone Number Verification Page**.
5. Check your **phone messages** and **type in the OTP Code** to the Oneplus App.

How to Change a Primary Email

1. In the Edit Profile page, click the **"Change Email"** menu.
2. Type in your current password.
3. Type in your new email.
4. Click the **"Save"** button.

How to Change/Manage your Privacy Settings

1. In the Edit Profile page, click the **"Privacy Setting"** menu.
2. Click the right side icon to manage privacy settings.
3. Choose **public** to show the information in your profile.
4. Or, Choose **privacy** to hide the information from your profile.
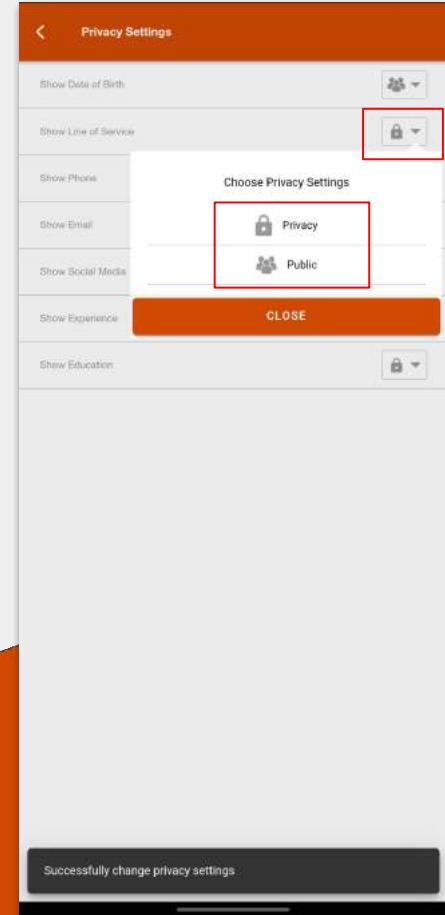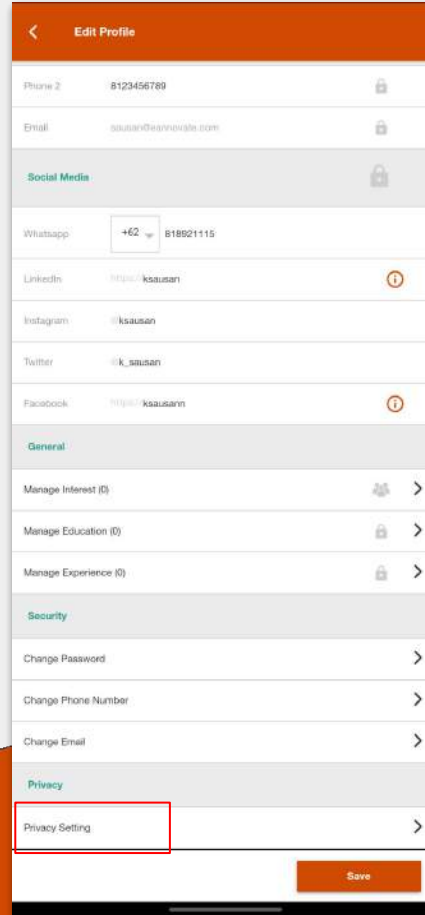
How to Manage Interests
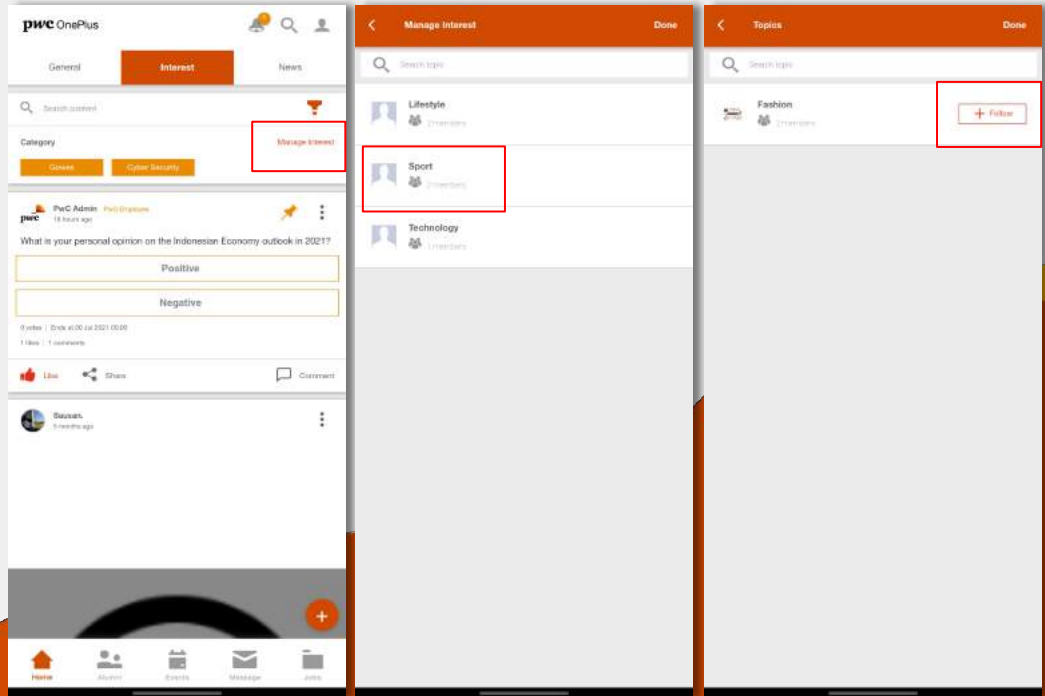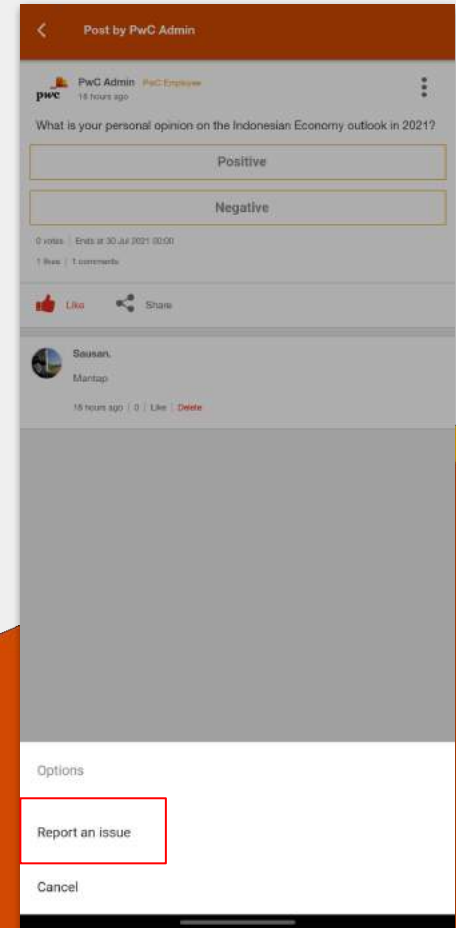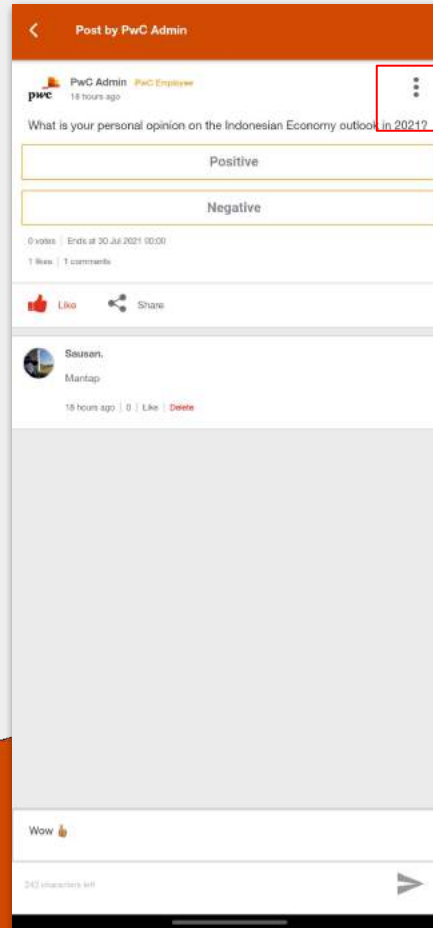
1. On Home > Interest Tab.
2. Click on **"Manage Interest".**
3. Choose the Interest.
4. Click the **"Follow"** button to interest you like.
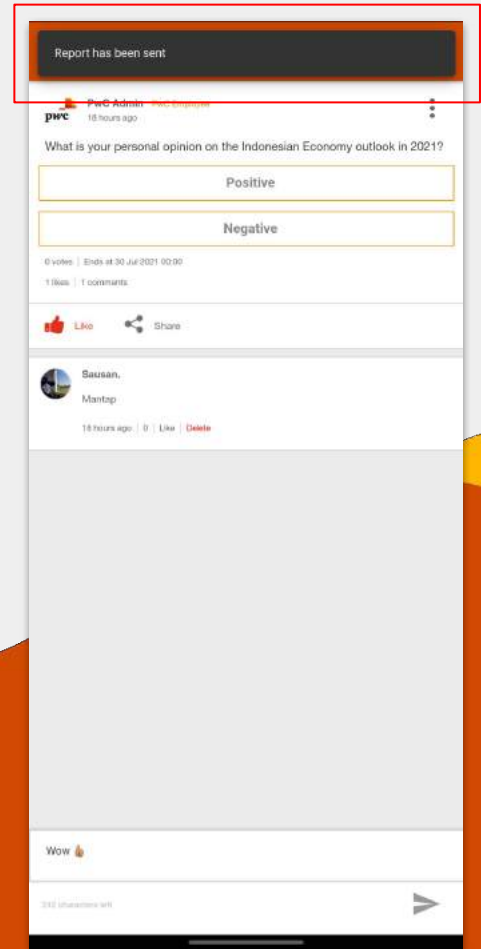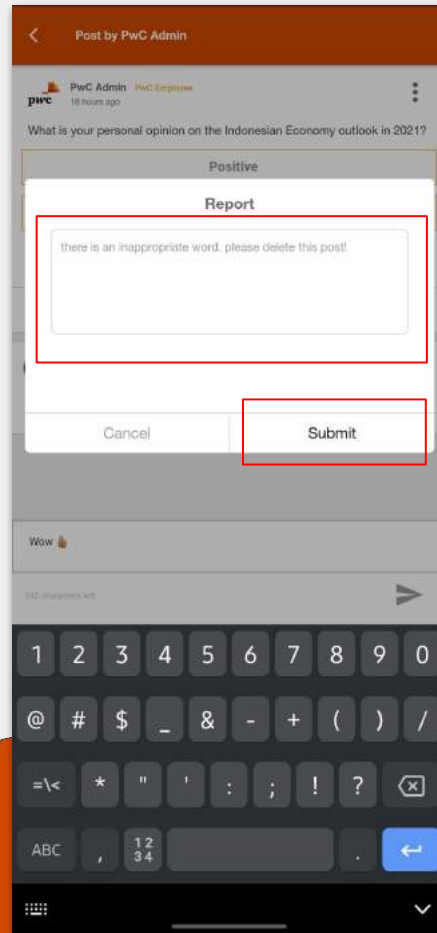5. Then, click the **"Done"** button.

How to Report a Post

1. Click the **"Option"** button in the post list.
2. Choose **"Report an issue".**

3. Type your report and click **"Submit".**
4. Or you can click on the post, then click the **"Option"** button.
5. Choose **"Report an issue".**
6. Type your report and click **"Submit".**
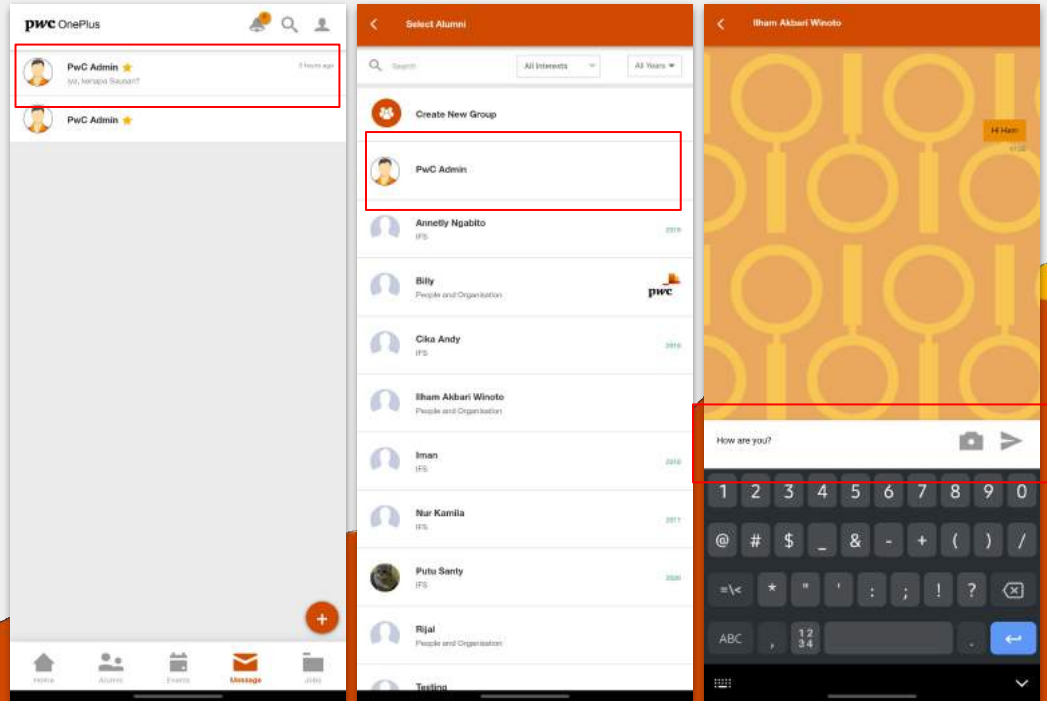
How to Create a New Poll

1. In the **"Home"** Screen, click the **"+"** button.

2. Click the **"Statistic"** icon.

3. Type your question in the top field.

4. Click the **"Plus"** icon to add an option and fill the options.

5. You are able to set the due date of your poll by clicking on **"Select Date".**

6. You can select interest(s) if your post is relates to some of interests.
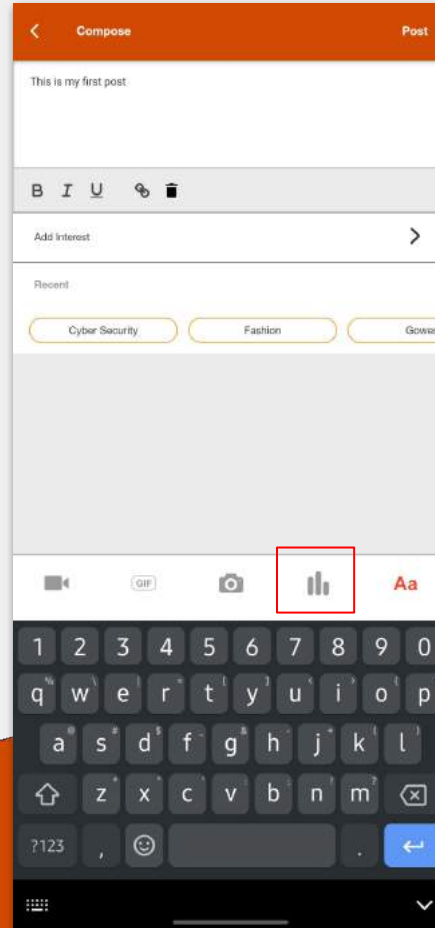
How to Chat with PwC Admin

1. Go to the **"Message"** menu.
2. Tap on **"PwC Admin"** in the top of the list.
3. Type your message and click the **"Send"** icon.
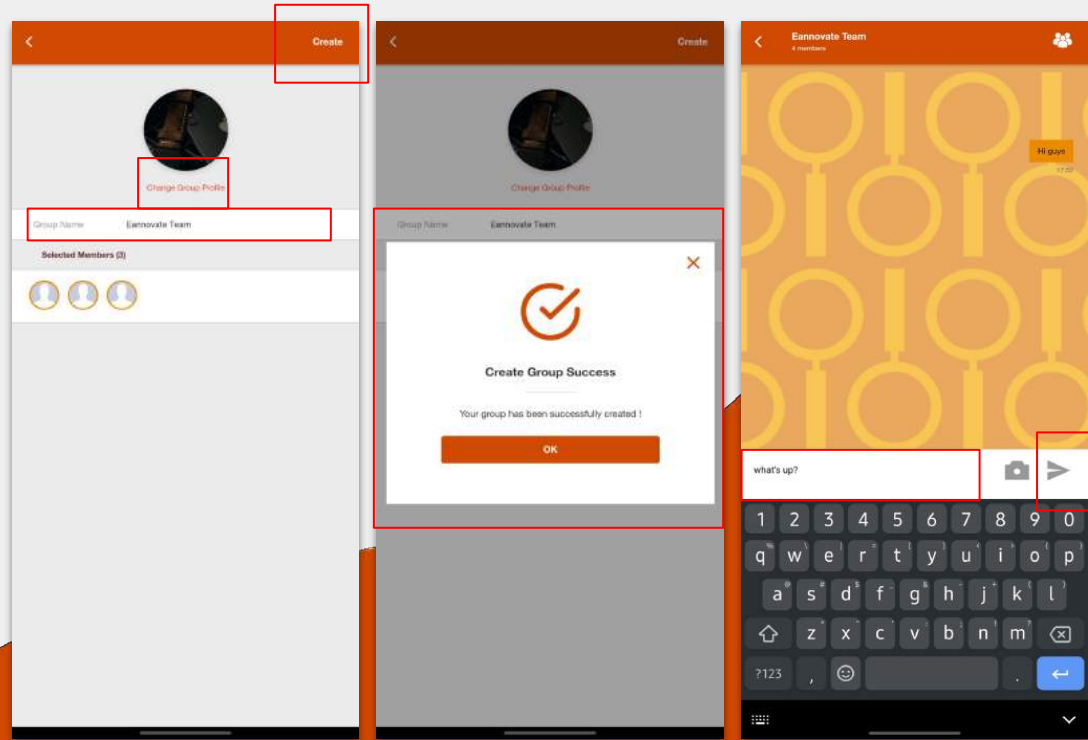
How to Create a New Group Chat

1. Click the **"Message"** menu from the menu bar.
2. Click the **"Plus"** button.
3. Click **"Create New Group".**
4. Select alumni(s) who you invite to the group.
5. Click the **"Next"** button.
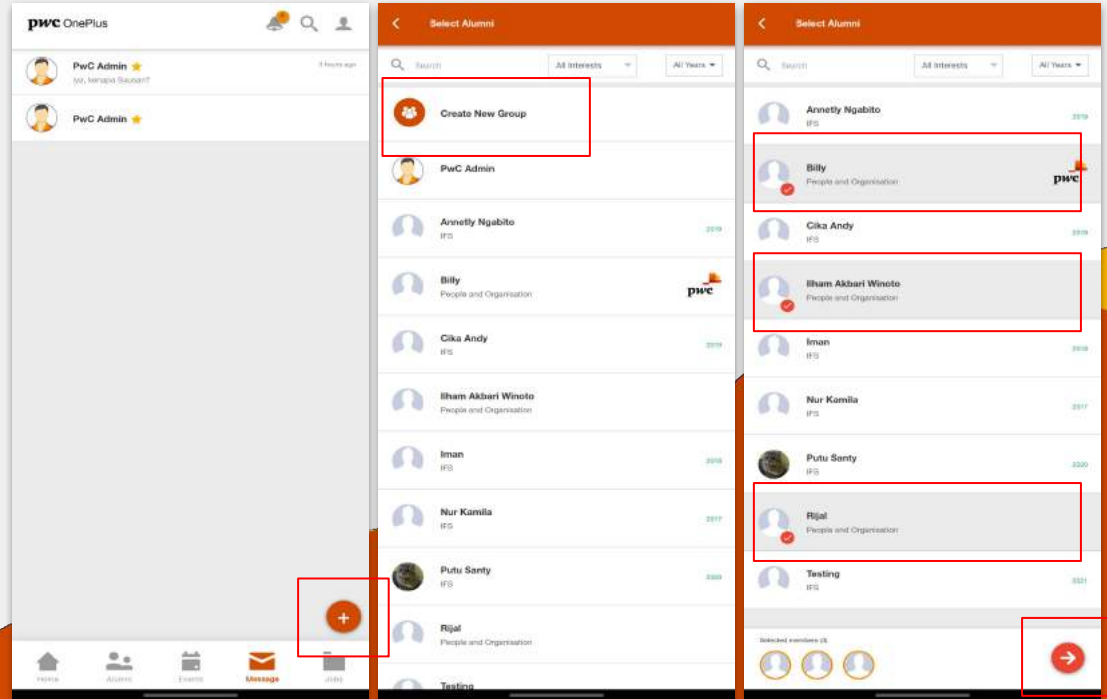
6. You can change the group Profile by clicking **"Change Group Profile".**
7. Type the **Group Name.**
8. Click the **"Create"** button
9. Type your message and click **"Send".**

How to Mute a Group Chat and Invite a New Member to the Group Chat

1. Open a **group chat room.**
2. Click the **"Group"** icon on the top-right corner of the screen.
3. Then, click the **"Option"** icon.
4. Choose from the menu **"Mute Notification"** to mute group notifications.
5. Or, Choose from the menu **"Invite"** to invite a new member to the group chat.
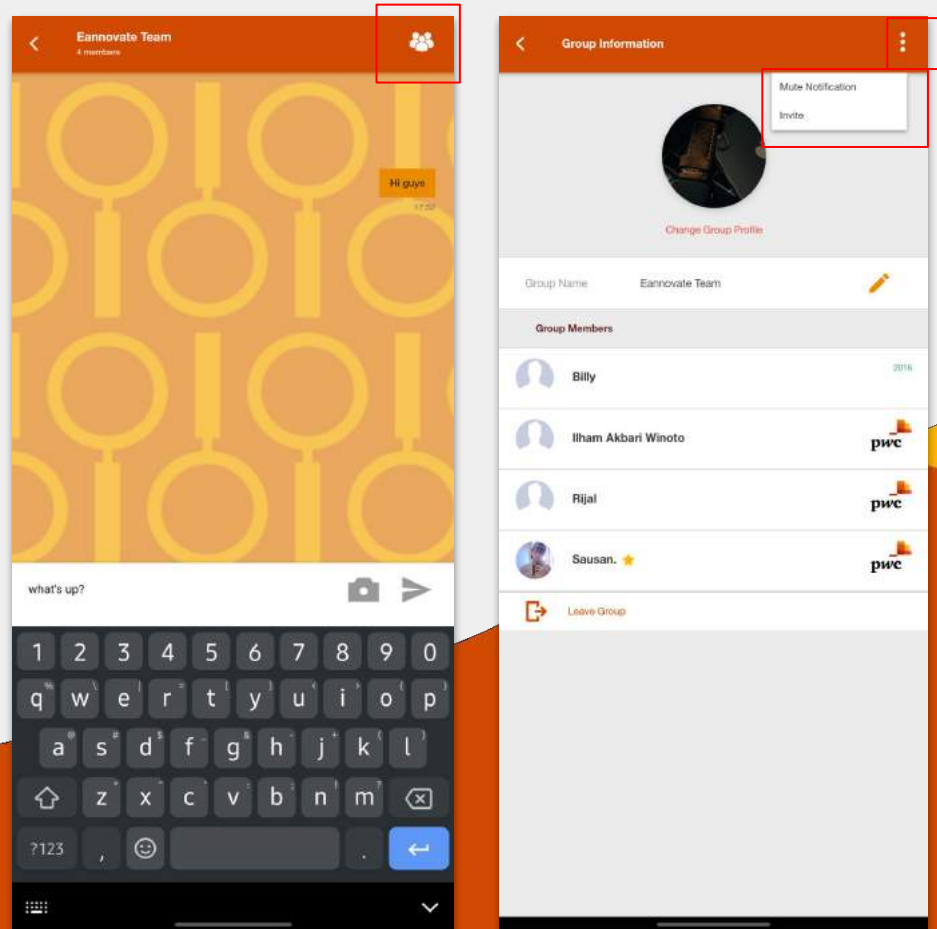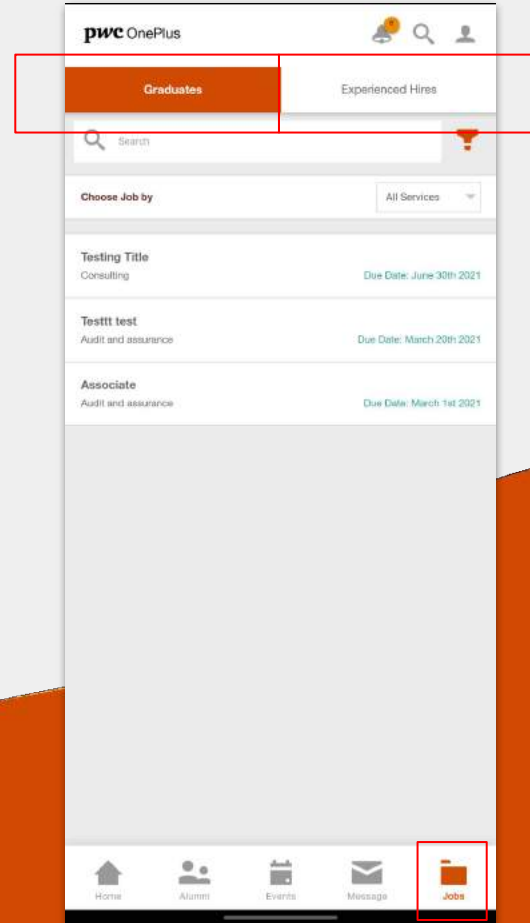
How to Mute Chat Notifications

1. Go to the **"Message"** menu.
2. **Slide left** to the chat you want to mute.
3. Choose the **"Speaker"** icon.
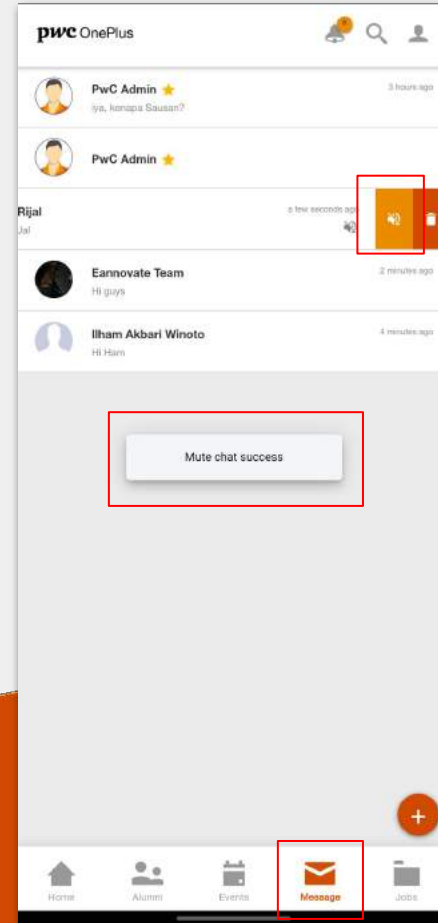
How to See Job Openings

1. Go to the **"Jobs"** menu.
2. There are two tabs for two types of Job Openings:
   a. **Graduates**
   b. **Experienced Hires**

How to Filter Job Openings based on Interest

1. On the Job Opening List Page, tap the **"Interest"** filter section.
2. Select one interest to filter the job listing.
3. The page will show job listings based on the selected interest.
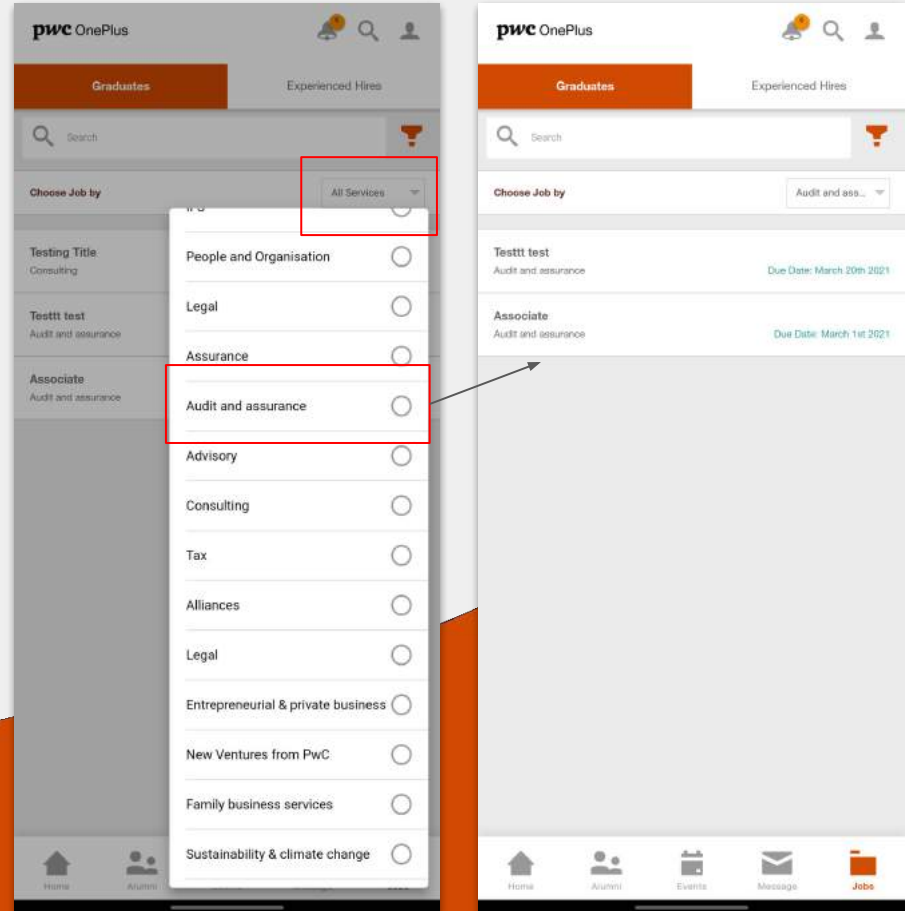
How to Recommend a Job Opening

1. On the job detail page, click the button **"Recommend"**.
2. Type in somebody's email.
3. Click the **"Submit"** button.
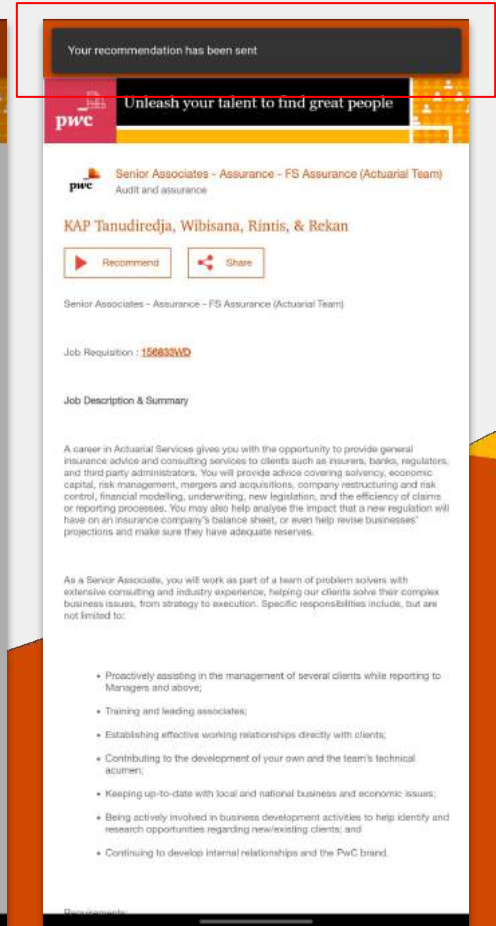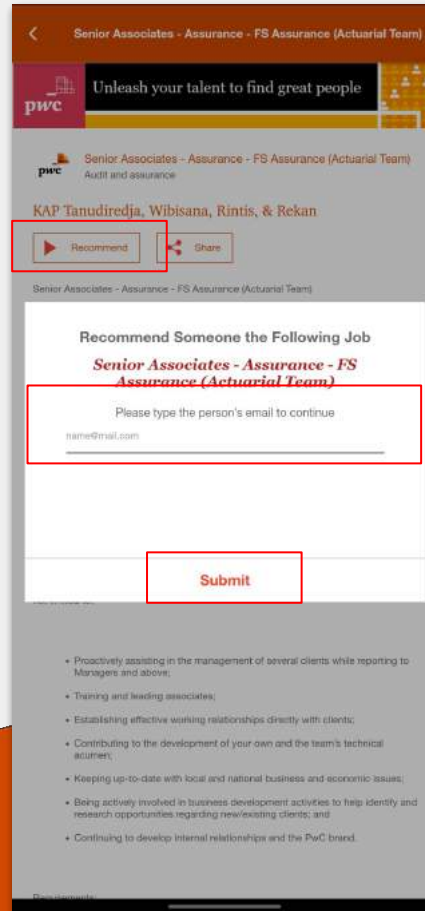
How to Logout from the App

1. Go to the **"My Profile"** menu.
2. Click the **"Setting"** icon.
3. Choose **Logout**.
4. You will be redirected to the **Login** page.