

Accountant

(ACC/1017)



pwc

The company

Our client, a well established company, seeks to recruit an **Accountant (Ref: ACC/1017)** for its premises in **Oinofyta Voiotias**.

Main responsibilities

- Perform accounting entries and postings of invoices
- Processes payments, invoices and cash documents in accordance with the specified procedures
- Be in charge of Cash and Bank reconciliations
- Prepares current statements, schedules and summaries for supervisors
- Prepares cash flow statements, income and expenditure accounts and tax returns

Main Qualifications / Personal Characteristics

- Minimum 2 - 3 years of related work experience
- University Degree in Accounting or related field
- Master Degree will be considered an asset
- Very good knowledge of MS Office
- Knowledge of SAP will be considered an asset
- Excellent command of the English language
- Analytical thinking
- Ownership and accountability

- Ability to work as part of a team
- Maintain highest standards of business ethics

Candidates who are interested in the position and flexible regarding its location, should submit their application in English, quoting reference **(ACC/1017)**, to: executive.recruitment@gr.pwc.com

All applications will be treated in strict confidentiality. Only suitable candidates will be contacted.