# Innova Global Ltd. (“Innova” or the “Company”)

**Q: What is my termination date as a result of the Receivership?**

Please refer to the termination letter dated April 2, 2019 (the “Termination Letter”). An employee who was a valid employee of the Company on April 1, 2019 is now terminated as of April 2, 2019 (the “Separation Date”).

**Q: What am I entitled to be paid?**

In accordance with the Termination Letter, all valid employees of Innova as of the Separation Date are entitled to receive accrued but unpaid base wages owed up to April 2, 2019 and accrued but unpaid vacation pay (in accordance with your employment contract provisions) up to the Separation Date, and approved unpaid travelling salespersons expense reimbursements to a maximum of $1,000 up to the Separation Date – within the limitations as set out in the *Wage Earner Protection Program Act* (“WEPPA”). The Receiver will provide the individualized WEPPA information under separate cover in the next few weeks.

**Q: What was included in my last pay?**

It is the Receiver’s understanding that your last pay was for services rendered up to and including March 22, 2019.

**Q: What is a Record of Employment (“ROE”) and when is it issued?**

The ROE is the form that employers complete for employees receiving insurable earnings, who stop working and experience an interruption of earnings. An interruption of earnings (as defined by the Government of Canada) occurs when an employee has had or is anticipated to have seven consecutive calendar days with no work and no insurable earnings from the employer. Regardless of whether the employee intends to file a claim for EI benefits, the employer is required to issue an ROE each time an employee experiences an interruption of earnings or when Service Canada requests one. These ROEs will be issued in due course.

**Q: What if I believe there are errors or omissions in the information that has been provided?**

Please contact us using our website, pwc.com/ca/InnovaGlobal, where both an e-mail and phone number is available under “Contact us” at the bottom of the main page. We will work to respond to your request as soon as possible. However, please note that to the extent there are differences in your records as compared to the books and records of the Company (primarily time sheets and punch cards), the Company will be relying on its books and records to finalize claim amounts.