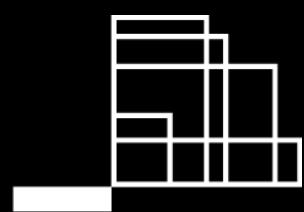


Immigration Update

PwC Albania



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Joint Instruction No. 3, dated 11.1.2023 “On inter-institutional cooperation among the responsible authorities of the Ministry of Internal Affairs and the responsible authorities of the Ministry of Finances and Economy for determining the procedures for the approval of the unique permit” is approved.

The Ministry of Internal Affairs in cooperation with the Ministry of Finances and Economy approved a new instruction for obtaining a unique permit, which aims at cooperation between the responsible state authorities that cover border and migration issues and the state authorities that cover the employment of foreigners, on the implementation of unique permit approval procedures, for categories of foreigners seeking approval for employment.





How will the request for a unique permit or its renewal be made?

The request for obtaining a unique permit or its renewal is made through the e-albania electronic system addressed to the border and migration directorate in the region where the activity is carried out.

Regarding the categories of foreigners, employees, seasonal employees, transferred within the company, highly qualified employees, volunteers, athletes and contractual services, the request is first examined by the National Agency for Employment and Skills (hereinafter referred to as "NAES") that covers the territory where the foreigner performs his/her activity, as per the following categories:

1) Foreigners requiring a job vacancy announcement:

- employee;
- seasonal worker;

2) Foreigners not requiring a job vacancy announcement:

- transferred within the enterprise;
- highly qualified;
- athletes;
- contracting services;
- volunteers.

Meanwhile, the procedure for renewing the unique permit, in cases where approval for employment is requested, is the same as the procedure followed for the request for approval for the first-time employment, with the exception of the announcement of the job vacancy.



What does the instruction provide for specific categories of foreigners?

The request for a unique permit from American citizens and their family members, citizens of the European Union and Schengen Area member countries and their family members, who are not citizens of these countries and have a legal stay in the Republic of Albania, citizens of one of the Western Balkans countries, Bosnia-Herzegovina, Montenegro, Kosovo, Serbia and North Macedonia are reviewed solely by the local border and migration structure. The data for this category of employed foreigners are provided by NAES through the electronic system.

What is the deadline for acceptance or revocation of employment approval?

The responsible authority, NAES communicates through the online electronic system the acceptance or revocation of the employment approval within 2 weeks (10 working days) upon receipt of the request and as long as that all legal criteria are met or from the moment of their fulfillment.

Revocation of employment approval:

- In cases where the employment approval of a foreigner is revoked, NAES communicates through the online electronic system the revocation of the employment approval.
- NAES and border authorities exchange information in the system when employment conditions change or employment approval is revoked.
- The border authorities notify NAES through the online electronic system, about the start of employment of the foreigner based on the employer's declaration.

Let's talk



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