

<i>Office use only</i>	
Name:	_____
Balance Date:	_____ / _____ / _____
Reference:	_____

## 2008 Rental Income Schedule (Schedule A)

<b>1.</b>	<b>Address of property rented</b>	
<b>2.</b>	<b>Rental income</b>	
	Total rental income earned (gross)	\$ _____
	Number of months property was available for rent during year	_____
<b>3.</b>	<b>Expenses</b>	
	Collection costs or number of kilometres driven to collect rents and service property	_____
	Commission / fees for property management	_____
	Home office use (discuss any claim)	_____
	Insurance	_____
	Interest cost (exclude principal content of loan repayment)	_____
	Legal expenses – attach details	_____
	Rent paid for property (if subletting)	_____
	Power	_____
	Rates (including water rates if applicable)	_____
	Repairs and maintenance (please provide details)	_____
	Telephone (discuss any claim)	_____
	Other expenses – please provide details, e.g. advertising etc	_____
<b>4.</b>	<b>GST</b>	
	Are you registered for GST? If so, provide details (invoice, payments or hybrid basis? Monthly, 2-monthly or 6 monthly return periods?)	_____
	<i>(Note: the supply of residential accommodation is exempt from GST)</i>	
<b>5.</b>	<b>Property details</b>	
	If this is the first year you have owned or rented out the property, please also provide:	
	• Cost of property	_____
	• Type of materials of building construction (eg brick, wood, etc)	_____
	• Latest Government Valuation	_____
	- Land	_____
	- Buildings	_____
	- Total	_____
	- Date of valuation	_____
	• Copy of solicitor's settlement statement with purchase details	
	• Details of any chattels purchased (nature, cost, acquisition date)	
	If additions or improvements have been made to the building during the year, please provide details (nature, cost, date completed/available for use).	