

Tax First

Namibia Newsletter

February 2014



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VET Levy effective 1 April 2014

Frequently asked questions on the new Training Levy

<i>*Who should register:</i>	All employers with a payroll in excess of N\$1 million per annum
<i>*What is the levy rate:</i>	1% of annual payroll of employer
<i>*What constitutes "payroll"</i>	Total remuneration paid or payable by an employer to an employee during any financial year.
<i>*What is included in "remuneration"</i>	Total value of all payments in money or in kind made or owing to an employee arising from employment.
<i>*Where to register:</i>	The Namibia Training Authority (NTA) website www.nta.com.na .
<i>*To who is the levy payable:</i>	NTA, not Inland Revenue
<i>*When is the payments due:</i>	20 days after the end of the month, the first payment for April 2014 is due 20 May 2014
<i>*Should a return be completed and submitted:</i>	Yes, the return will be available on the NTA website, monthly submission is required.
<i>*Should I register if my payroll is less than N\$1,000,000 per annum:</i>	Registration is not required
<i>*How is the levy calculated:</i>	(Annual payroll x 1%) divided by 12. Should be calculated monthly.
<i>*May internal training be off-set against a monthly payment:</i>	No, refunds are claimed once a year
<i>*When do we claim training costs:</i>	After the close of one year, i.e. for 2014, before 30 April 2015.

Employers' registration due by
27 February 2014.

Visit the NTA's website for more details on registration:
www.nta.com.na



ASYCUDA Alert - completeness of import records

ASYCUDAWorld was launched in Namibia during September 2013 and will replace ASYCUDA++ used by Namibian Customs Authorities.

Since the upgrade it has come to our attention that reports on Imports through the **Eros Airport** in Windhoek, Namibia cannot be viewed and printed on ASYCUDA ++ any more. The reason being that all imports are now assessed on **ASYCUDAWorld** instead of ASYCUDA++.

PwC is currently negotiating with the ASYCUDA Head Office to view and print declarations and reports. The Chief Programmer indicated that a special link will be created for clearing agents to view and print **ASYCUDAWorld** reports and Customs entries.

All Eros reports on **ASYCUDAWorld** should be manually obtained from the ASYCUDA office (situated on the 3rd floor of the Fiscus building, Ministry of Finance).

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Government Gazettes

Government Gazettes for the period for December 2013 and January 2014 is included in this edition. This is not an exhaustive list of Acts/Notices/Proclamations published.

Government Notices

- No. 321 - 2014** Amendment of Government Notice No. 81 of 2013 relating to restrictions on importation of poultry products into Namibia
- No. 350 - 2014** Amendment of Long-Term Insurance Regulations: Long-Term Insurance Act, 1998
- No. 351 - 2014** Amendment of Regulations for Pension Funds: Pension Funds Act, 1956 .
- No. 4 - 2014** Rules of the High Court of Namibia
- No. 5 - 2014** Regulations relating to use of vocational and training levies for funding vocational education and training programmes and projects and for providing technical and financial assistance
- No. 6 - 2014** Imposition of vocational education and training levy on employers
- No.13 - 2014** Commencement of High Court Amendment Act, 2013

Tax Tips - Employee taxes

Should an employer have a **registered housing scheme** with Inland Revenue, the Namibian Income Tax Act specifies that a **maximum of one-third** of the allowance will not be subject to PAYE or income tax.

Specific requirements however apply.

Housing Allowance:

A housing allowance tax benefit may only be provided to employees where the employer has a **registered housing scheme**.

The one-third tax deduction is applicable where:

- the employer provides employees with free housing
- an employee leases residential accommodation, the employer may pay an allowance limited to the actual rental agreement
- an employee owns his/her own residence, the employer may pay an allowance limited to the actual bond instalments
- the employee receives subsidised housing from the employer.

Before application of the housing scheme tax benefit by the employer, it is recommended that the following is confirmed by all employees who will benefit:

- Verification of the amount payable with the employee's rental or bond agreement;
- Combined housing allowances of an employee and his/her spouse should not exceed the amount payable per agreement;
- Housing allowances shall be limited to one such agreement per employee; and
- The allowance will only be applicable to the employee's primary home.

Tax Calendar - February 2014

Monday	Tuesday	Wednesday	Thursday	Friday
17	18	19	20 <ul style="list-style-type: none"> • Import VAT return • PAYE return • Withholding Tax on Services return • Training Levy 	21
24	25 <ul style="list-style-type: none"> • VAT return (Category B) 	26	27	28 <ul style="list-style-type: none"> • Social Security payment • Tax return - companies with 31 August 2013 Year-End; • 2nd provisional returns - companies with 28 February Year-End

For assistance or advice please contact one of our tax specialists.

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