

## Financial Business Coordinator (FBC/0515)



### The company

Our client, a reputable organisation in Greece, seeks to recruit a **Financial Business Coordinator**.

The suitable candidate should have experience in the field and a passion for Finance.

### Main responsibilities

- Monitors the economic aspect of the Group's new projects
- Assesses cost effectiveness of products, projects or services and tracks actual costs relative to bids during project roll-out
- Co-ordinates requests and responses for information and reporting
- Prepares cost and expenditure statements and other necessary documentation at regular intervals
- Prepares project status reports by collecting, analysing, and summarising information and trends
- Coordinates activities and confers with project teams to identify and resolve issues
- Prepares estimates used by management for purposes such as planning, organizing and scheduling work
- Performs successfully contract management

### Key requirements

- University Degree in Finance or Economics
- At least 4 years of solid experience in corporate finance and a strong background in project management in a multinational corporate environment

- Experience in managing project budgets and implementation plans
- Excellent knowledge of English language
- Proficient user of MS Office applications

### **Professional Competencies**

- Demonstrated strong project management skills
- Commercial and business awareness
- Strong analytical, planning and organizational skills
- Attention to detail commitment to quality; problem solving skills and initiative
- Results driven, self-motivated
- Ability to work well in a team and excellent interpersonal skills
- Ability to prioritize and handle time effectively
- Effective decision making
- A capacity to coordinate and motivate teams

Candidates who are interested should submit their application in English, quoting reference **(FBC/0515)**, to: [executive.recruitment@gr.pwc.com](mailto:executive.recruitment@gr.pwc.com)

All applications will be treated in strict confidentiality. Only suitable candidates will be contacted.