

GHANA OFFICE

GRADUATE PERSONAL HISTORY FORM

We realise that completing this form will involve you in time and effort. However, your contribution will help us to be objective and accurate as possible in our assessment. Information that you give us will be treated as confidential. No contact will be made with your present or past employers without your prior permission.

We can accept only one (1) application for full time employment in any recruitment year. Duplicate applications will not be considered.

PART 1: Personal Details

1. Full Names						
Title: Mr/ Mrs / Miss /Ms				Surname	Middle name	First Name
Date of Birth				Nationality	4. Sex	
Day (dd)	Month (mm)	Year (yy)			Male <input type="checkbox"/>	Female <input type="checkbox"/>
Telephone:					6. Marital Status	
1.				2. (Alternative Number)		
7. Email Address:						
8. Postal Address:						
While at University				After University		
University				P O Box		
P O Box / City / Town						
Hall Name, Room Number				City / Town		
9. Have you ever been convicted of a criminal offence? (if yes, provide details)						
10. How did you first hear of PricewaterhouseCoopers						
11. What division would you like to join? (tick one choice)				Assurance <input type="checkbox"/>	Advisory <input type="checkbox"/>	
				Tax Services <input type="checkbox"/>		
12. After initial training in the above divisions would you consider transferring to another division?						
if yes, which? (tick one choice)				Yes <input type="checkbox"/>		No <input type="checkbox"/>
Assurance				<input type="checkbox"/>		
Advisory				<input type="checkbox"/>		
Internal firm services (Finance, Human Capital, Global Technology Solutions)				<input type="checkbox"/>		
13. Have you made any other application to PricewaterhouseCoopers? If yes, please state when and the outcome.						

B. UNIVERSITY EDUCATION

All exam results must be included. Once an offer has been made and you have completed your degree, we will need to see your degree certificate.

Name of University		
Period at University (Month & Year)	From:	To:
Degree course taken:		
Class of degree expected/obtained		
Subjects studied and exam results obtained:		
Year 1, Semester 1:		Grade
Semester 2:		Grade
Grade point average / overall results for year 1		
Year 2, Semester 1:		Grade
Semester 2:		Grade
Grade point average / overall results for year 2		

Year 3, Semester 1:		Grade
Semester 2:		Grade
Grade point average / overall results for year 3		
Year 4, Semester 1		Grade
Semester 2:		Grade
Grade point/overall results for year 2		

C. DETAILS OF ANY PROFESSIONAL QUALIFICATIONS (E.G. CPA, ACCA, ICA)

Dates attended		Name and location of Institute	Qualification	Subject (s) / Sections Passed	Results / Grade (if applicable)
From	To				

D. OTHER COURSES (E.G. COMPUTER PACKAGES)

Dates attended		Name and location of Institution	Qualification	Subject (s) / Sections Passed	Results / Grade (if applicable)
From	To				

E. LANGUAGES

Please give details of fluency in any foreign language

Language	Fluency						
	Written	Good		Average		Poor	
	Spoken	Good		Average		Poor	
	Written	Good		Average		Poor	
	Spoken	Good		Average		Poor	

4. Commitment to Business Career
What has led you to consider a business career?

PART 6: References

Please list three persons (not relatives) from whom we may seek reference (character and previous experience)

1. Academic referee:	
Name	
Position held	
Organisation	
Postal address, City/Town	
Telephone	
2. Previous employers (if any):	
Name	
Position held	
Organisation	
Postal address, City/Town	
Telephone	
3. Another referee (not a relative)	
Name	
Position held	
Organisation	
Postal address, City/Town	
Telephone	

Please do not send any certificates with your application. Originals and copies of these will however be required, during the interview process.

I declare that the details set out on the preceding pages are, to the best of my knowledge and belief, accurate and complete.

Signature:

Date: