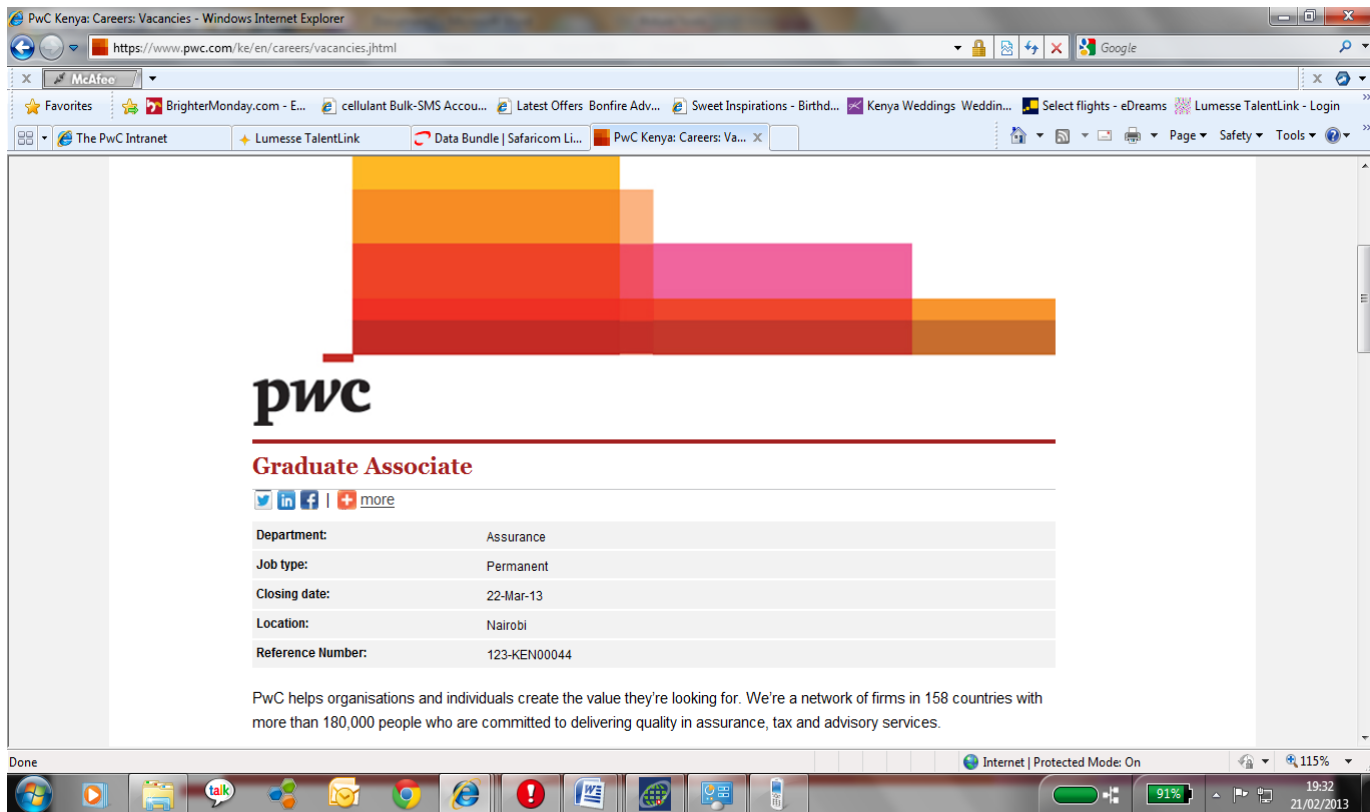
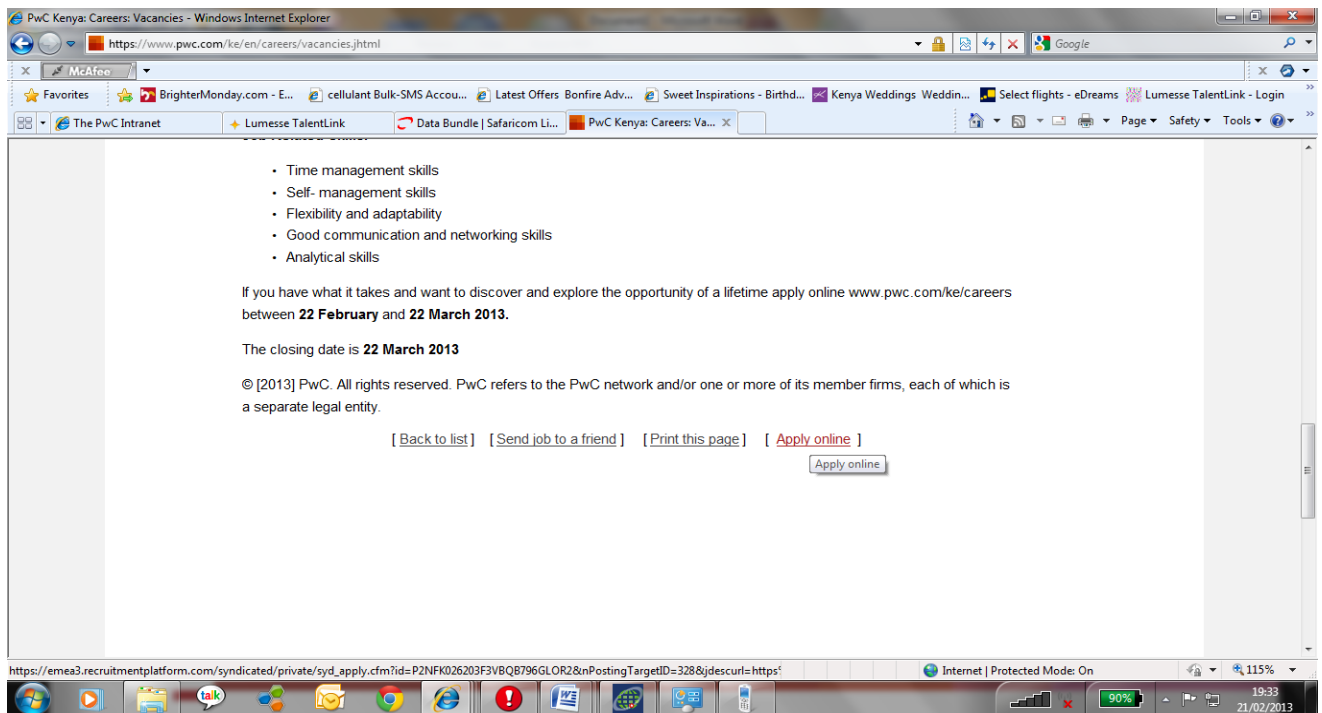


GR 2014 step by step application process

1. When you click on Graduate Recruitment this takes you to the Graduate Associate page



2. Click on **apply online** tab at the bottom of the advert



- This will take you to the submission page ; click **continue** tab at the bottom of the page

PwC Kenya: Careers: Vacancies - Windows Internet Explorer

https://www.pwc.com/ke/en/careers/vacancies.html

Submission for Graduate Associate

The information that you give in your application and CV will only be stored on our database in order to consider you during our recruitment processes. We guarantee that personal information will not be used in other contexts or by other organisations. We also guarantee that the information will only be used in the context of recruitment for PwC.

The information will not be stored for longer than is necessary in order for us to fulfil our contractual obligations towards you. Evelyn Munyoki is in overall charge of recruitment in our company. Should you have any questions concerning the security of our recruitment processes you may contact us via e-mail at: evelyn.munyoki@ke.pwc.com

We would like to emphasise that all applicants must accept our privacy statement in order to submit their applications.

Cancel Submission Continue

- Please create your candidate homepage on the Candidate Homepage , enter your details and username and password ; then click on **Create My Candidate Homepage** tab at the bottom

Ignore the Candidate Homepage Login option

PwC Kenya: Careers: Vacancies - Windows Internet Explorer

https://www.pwc.com/ke/en/careers/vacancies.html

Candidate Homepage Create an account

Fill in your details in order to create an account.

Last Name * Ng'ayu

First Name * Elizabeth

Email * engayu@yahoo.com

User ID * ENgayu

Password *

Confirm Password *

Create My Candidate Homepage

Cancel Submission Skip Login

5. Complete the Personal Information

Submission for Graduate Associate

Personal Information * Required Field

Title * Ms

First Name * Elizabeth

Middle Name Wangechi

Last Name * Ng'ayu

Gender * Female

Date of Birth * 1990/11/27

ID or Passport Number (if other please specify together with the number) *

index.cfm

6. Click **Next** tab at the bottom of the page ; Please do not click on the **Save Application** tab

Available immediately

How did you hear about this role? *

PwC Career Website

Step 1 / 5 **Next** Cancel Submission

Custom Save Application Save Application

index.cfm

7. Complete the questionnaire ;
- use the **add section** tab to input additional information

The screenshot shows a web browser window titled "Graduate Associate - Windows Internet Explorer" with the URL "https://emes3.recruitmentplatform.com/appproc/index.cfm". The page displays the PwC logo and a navigation bar with tabs: "Personal Information", "Questionnaire" (highlighted in red), "Attachments", "Cover Letter", and "Submit". Below the tabs, the "Questionnaire" section is titled "Questionnaire" with a red asterisk indicating a required field. Under the "EDUCATION HISTORY" heading, there are two buttons: "Add Section : School or Institution" and "Remove Section: School or Institution". Below these buttons are two text input fields: "School/Institution Name" and "Sub-School / Department". At the bottom of the form, there are two more buttons: "Add Section : Qualification Information" and "Remove Section: Qualification Information". The Windows taskbar at the bottom shows various icons and the system clock indicating 20:20 on 21/02/2013.

- After completing the form click on the **next** tab at the bottom of the page

The screenshot shows the same web browser window, but now displaying the "ANY OTHER SKILLS" section. The text reads: "ANY OTHER SKILLS Please list any other skills you have together with your level of proficiency (Beginner, Intermediate or Advanced) For example: IT skills - Advanced". Below this text is a large text area for input. Further down, there is a question: "Which is your preferred Line of Service" with three radio button options: "Assurance", "Tax", and "Advisory". At the bottom of the form, there are two buttons: "Previous" and "Next" (highlighted in red), and a "Cancel Submission" button. Below these buttons, there are two more buttons: "Custom Save Application" and "Save Application". The Windows taskbar at the bottom shows various icons and the system clock indicating 20:21 on 21/02/2013.

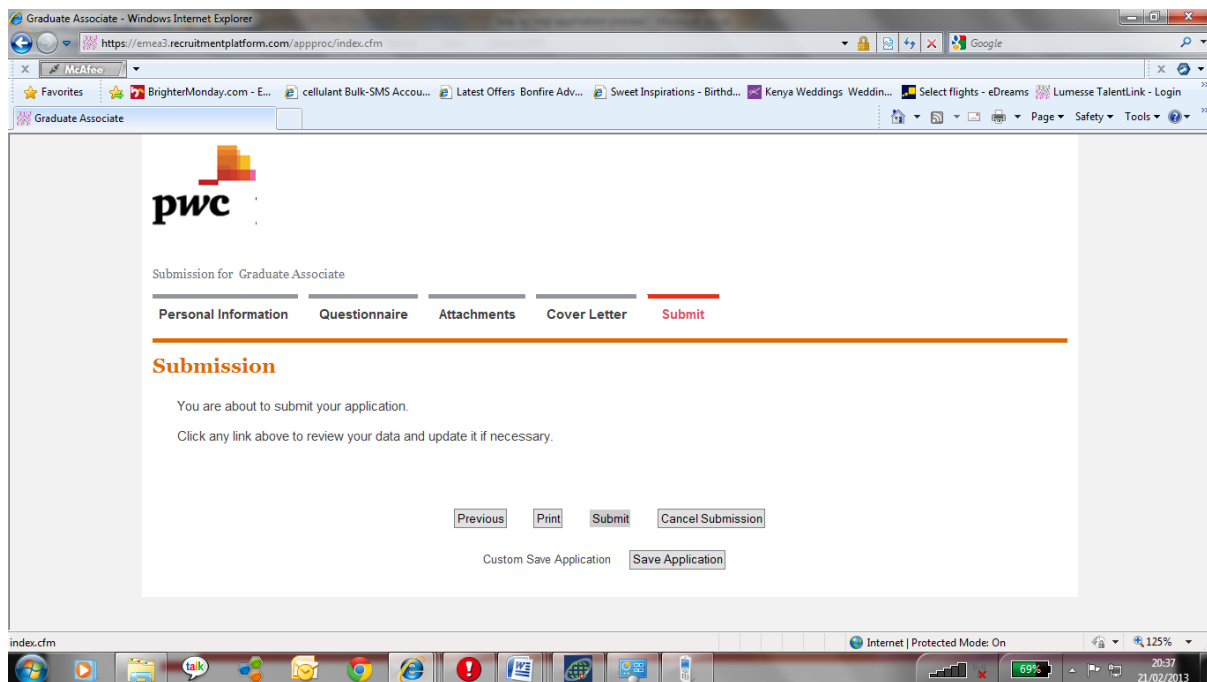
8. Attach your CV and click the **next** tab at the bottom of the page

The screenshot shows a web browser window with the URL <https://emea3.recruitmentplatform.com/appproc/index.cfm>. The page is titled "Submission for Graduate Associate" and features the PwC logo. A navigation bar at the top includes tabs for "Personal Information", "Questionnaire", "Attachments" (which is highlighted in red), "Cover Letter", and "Submit". Below the navigation bar, the "Attachments" section is displayed, marked as a "Required Field". It shows a list of "Attached CV" with a corresponding "Attach a new document" button. At the bottom of the form, there are navigation buttons: "Previous", "Step 3 / 5", "Next", and "Cancel Submission". Additionally, there are buttons for "Custom Save Application" and "Save Application". The browser's taskbar at the bottom shows various icons and a system clock indicating 20:29 on 21/02/2013.

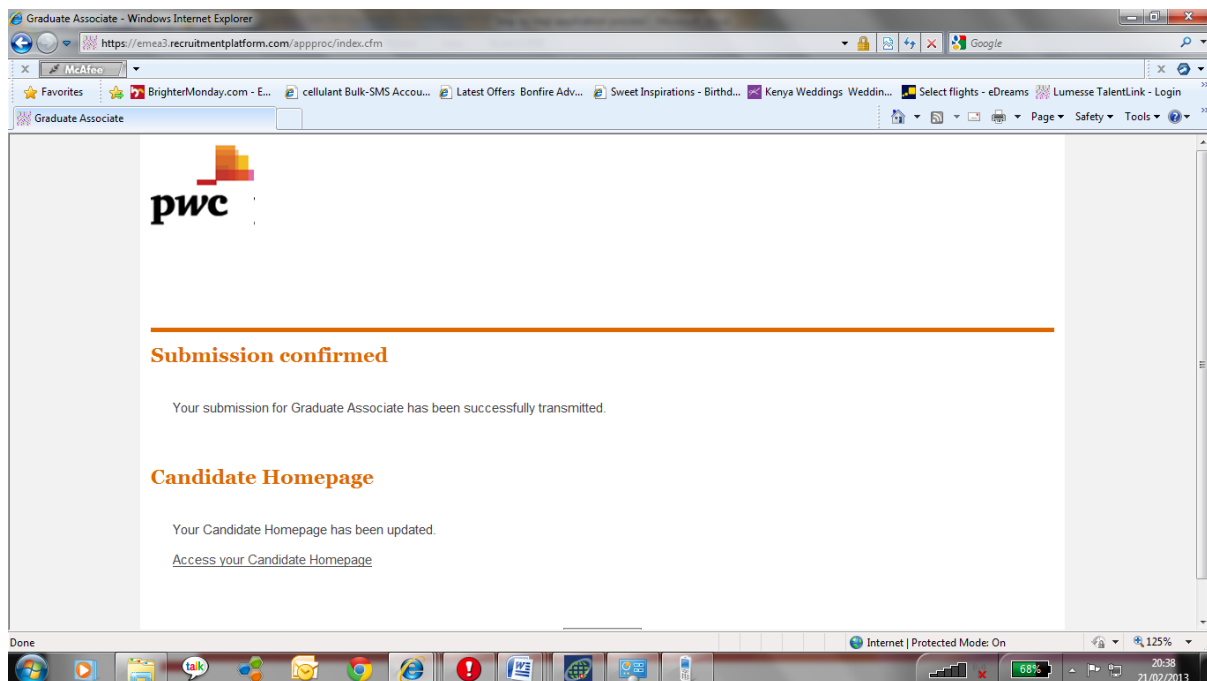
9. Type in or attach your cover letter and click the **next** tab at the bottom of the page

The screenshot shows the same web browser window, now at Step 4 of the application process. The "Cover Letter" tab is highlighted in red in the navigation bar. The "Cover Letter" section is marked as a "Required Field". It displays a list of "Attached Cover Letter" with the filename "My_Cv.doc" and a "Remove" button. Below this, there is a text area labeled "Type Your Cover Letter" which contains a series of placeholder characters "qqqqqqqqqqqqqqqqqqqqqqqqqqqqqq". At the bottom of the form, the navigation buttons are "Previous", "Step 4 / 5", "Next", and "Cancel Submission". There are also buttons for "Custom Save Application" and "Save Application". The browser's taskbar at the bottom shows the system clock indicating 20:37 on 21/02/2013.

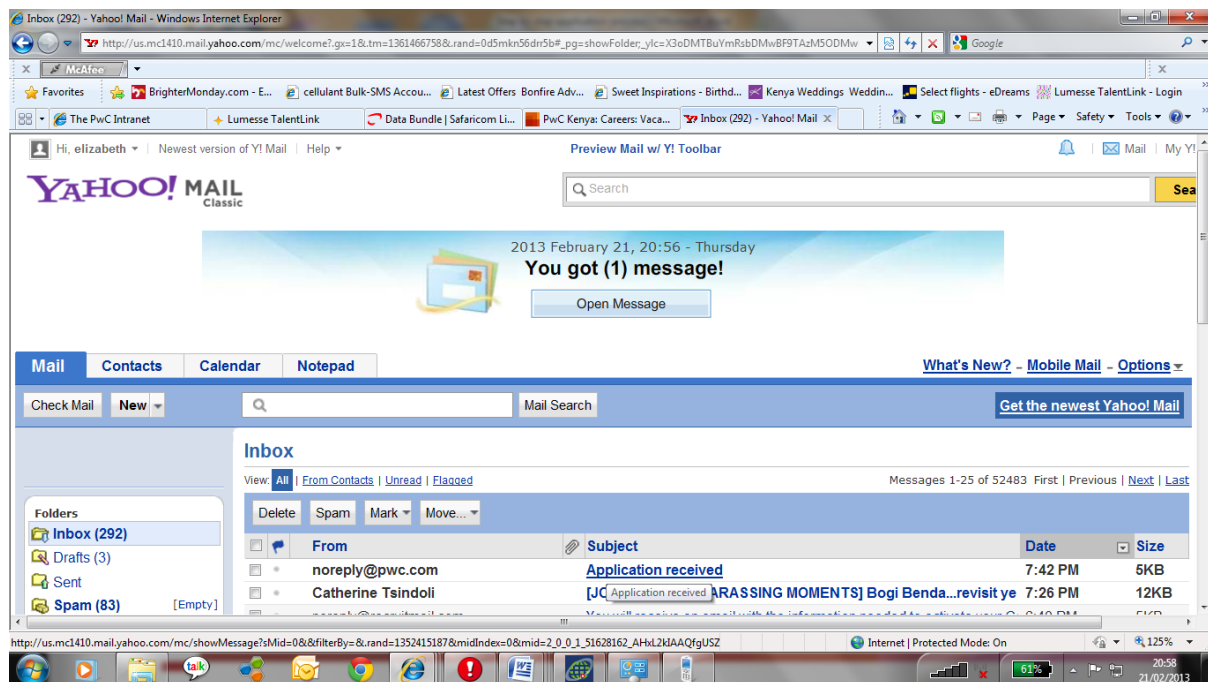
10. Click **submit** tab at the bottom of your page to submit your application for the role.



11. Please ensure you get to this page as a confirmation that your application was successfully submitted.



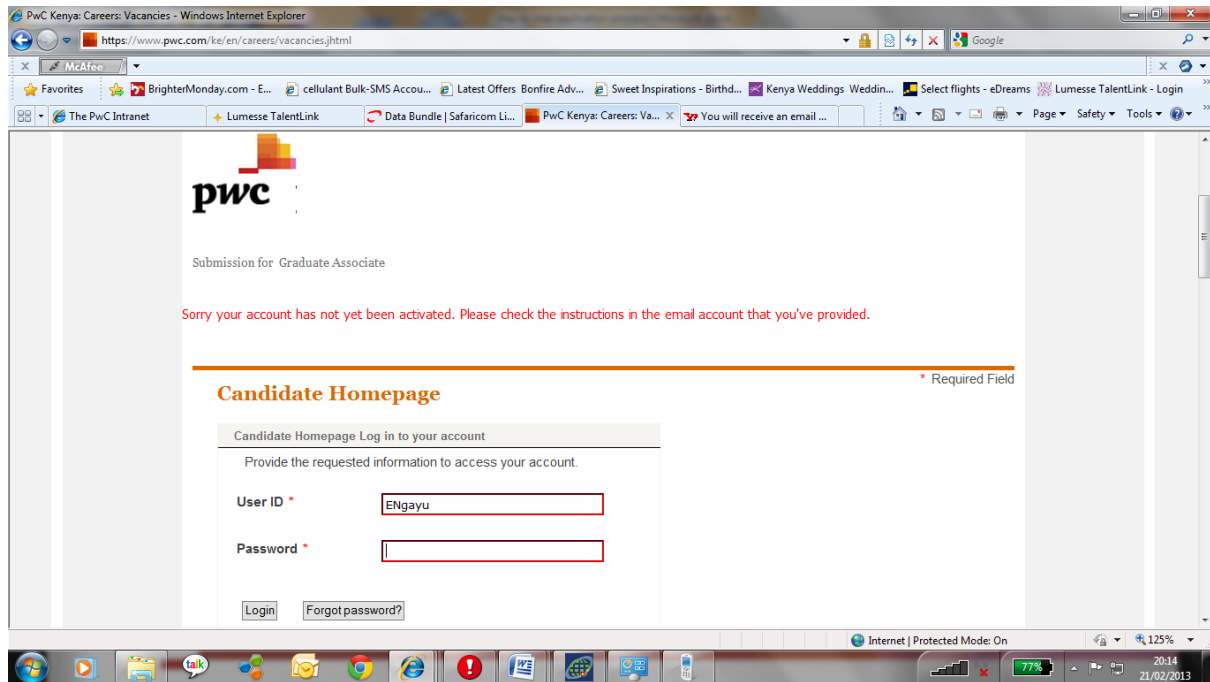
12. You will receive a confirmation on your email



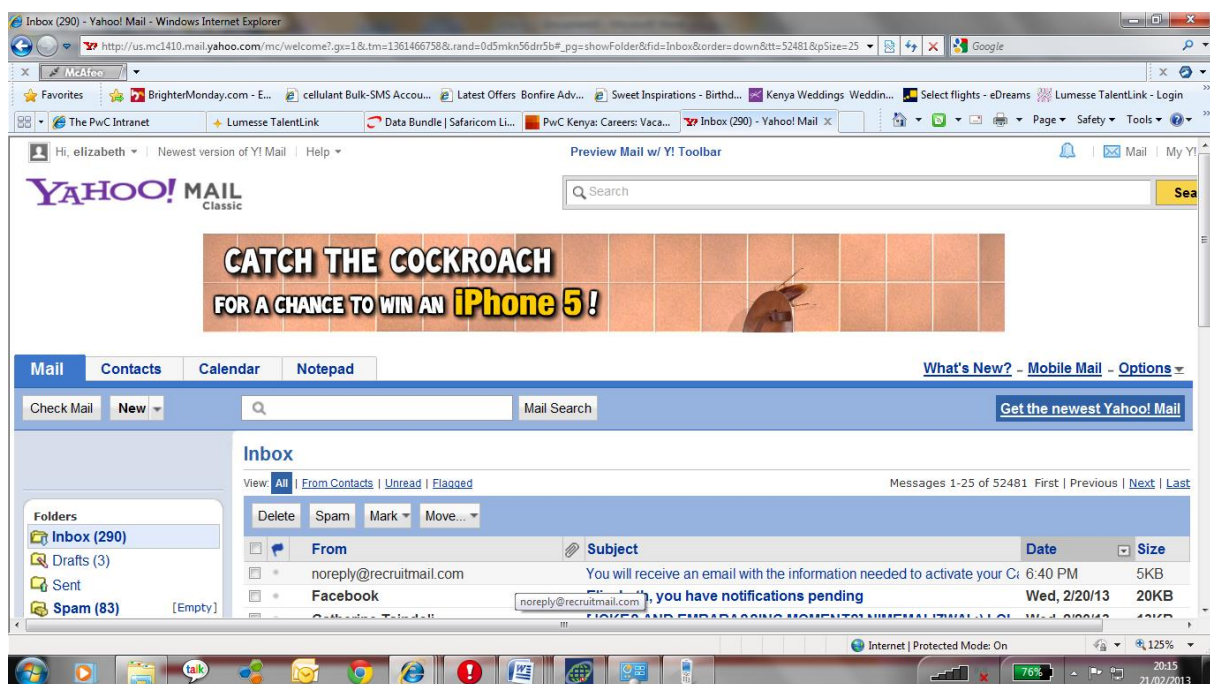
During application you decide to continue the application process later ; click on **Save Application** tab at the bottom of the page.

1. You may be required to activate your account to log in and complete your application

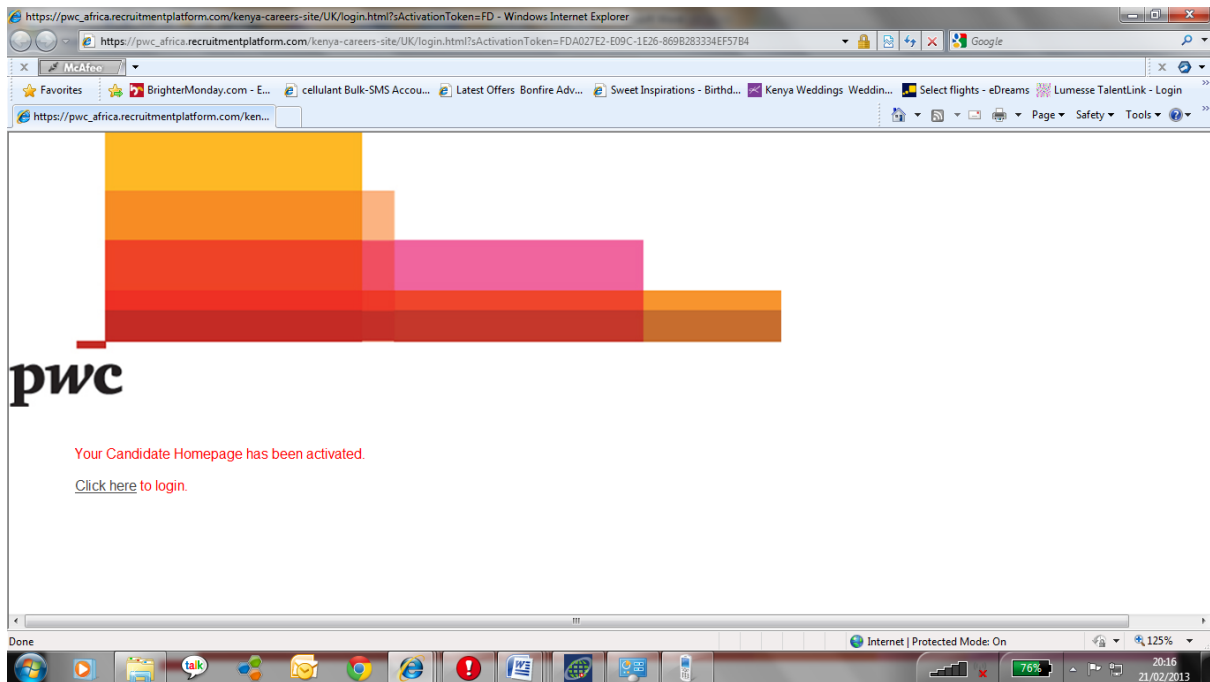
See below :



2. Please check your email for your activation details



3. Click on the link provided to log in : use the username and password you created on the Candidate Homepage



4. Then click on **continue application**

